

**NOTICE OF PUBLIC MEETING OF THE HEATHER GARDENS METROPOLITAN DISTRICT
FOUNDATION COMMITTEE
January 11, 2023 at 1:00 PM**

Pursuant to Section 24-6-402(2)(c), C.R.S., the Foundation Committee to the Board of Directors of the Heather Gardens Metropolitan District hereby gives notice that it will hold a regular meeting at the Heather Gardens Clubhouse 2888 S Heather Gardens Way Aurora, CO 80014 in the board room and via Zoom videoconference at **1:00 PM on January 11, 2023**. The meeting will be held for the purpose of conducting such business as may come before the Committee. This meeting is open to the public.

Join Zoom Meeting

<https://us06web.zoom.us/j/84650615754?pwd=akFaQ0E2SElsVEFaSVJ1V3A3VmxxUT09>

Meeting ID: 846 5061 5754

Password: 425988

or

Dial-In Number: +1 346 248 7799 US

AGENDA

Committee Members: Eloise Laubach Chair, Charlane Pluckeck, Becky Cole, Terry Schumacher, Mavis Richardson, and Vicki Spillane

- 1) Determine Quorum Present
- 2) Call meeting to order
- 3) Chair Comments: Summary of meeting with Jon Rea and Matt Martella
- 4) Review/Approval of notes from the regular meeting on November 9, 2022
- 5) Review of Financial Report – December 2022
- 6) Unfinished Business
 - a. Review the updated Donation Form
- 7) New Business
 - a. Discuss Landscaping Projects (spreadsheet attached)
 - b. Develop a procedure for funding requests
 - c. Review Foundation spending categories and determine if categories can be combined
- 8) Residents wishing to speak on non-agenda items – time limit 3 minutes
- 9) Adjournment

Residents wishing to speak on agenda items will be given the opportunity at the time the item is discussed.

Note: When held, Foundation Committee meetings are on the second Wednesday of each month at 1:00 PM.

The next meeting will be held on Wednesday, February 8, 2023.

HEATHER GARDENS METROPOLITAN DISTRICT

Foundation Committee Report of November 9, 2022 Meeting

Committee: Eloise Laubach, Chair, Charlane Plucheck, Becky Cole, Terry Schumacher, Mavis Richardson, and Vicki Spillane.

The meeting was called to order at 1:00 p.m. A quorum was present.

Absent: Mavis Richardson

Notes of the September 14, 2022 meeting were reviewed and accepted.

Financial reports were reviewed.

Unfinished Business: Committee was given an update on funded projects that were not complete.

The Mask Warriors' Bench Project:

The bench has arrived and is in the Golf Pro Shop. Matt Martella and Greg Kohr will work on placing the bench near the golf course.

Landscaping Project: Chair Contacted Matt Martella and received this update:

After having to redesign the project a few different times because of a culvert that runs from the swale, under the sidewalk, and out to the street, I've finally got a design I am happy with that will be structurally sound and aesthetically pleasing. I've also had to make a change to the materials I initially wanted to use because of availability. The materials have been ordered and are expected to arrive today. I, with a couple of crew members, will begin working on grading and soil removal today. I am hoping to have the project finished (without plant material until the spring) sometime next week if the weather cooperates, which it's looking like it should. We should come in under budget unless we find something unexpected while we are digging.

Restaurant TVs have arrived and are installed.

New Business: The Committee received no new funding requests. However, the committee would like to have future projects for 2023 submitted ASAP so we can plan and budget.

The following are the notes taken by a committee member:

Re: New Funding Requests

Managers need to talk with their respective committees about formalizing their requests for funding. Committees need to project their needs well into the coming year and bring their proposals to the Foundation in time for us to fund the money prior to

when the money is actually needed.

With regard to tree plantings and removals, we need to know:

- 1. The general area where trees will be removed and replaced. As a committee, it is our preference to replace either dead trees, partially dead trees, or trees that are invasive.**
- 2. How much money you do anticipate needing?**
- 3. Please focus on areas of the property that are owned by HGMD, which is basically all boundary areas and the golf course. It typically does not include land directly around specific buildings, townhomes, or patio homes.**

We are aware that there are some other specific needs, such as new chairs for the patio. We'd like to approve money for stronger chairs rather than for rocking, swiveling, or weaker chairs. The patio chairs were replaced a few years ago and have not withstood the type of use that older patrons may require, such as placing their full weight on the furniture as they stand up or sit down. Chairs with sturdy arms are a necessity.

If there is anything needed for Christmas of 2022, those requests should have been submitted prior to today's meeting (11/9/22). Our next meeting is December 14, which is too late if you need new strings of lights or bulbs, or other Christmas items.

Please encourage your committees to meet and plan far enough in advance for us to fund what you need.

End of notes taken by committee member.

Other new business centered on updating the Foundation Brochure. We need to remove outdated pictures and edit some of the text. We need someone to share or take pictures of completed Foundation projects.

Next scheduled meeting: December 14, 2022 if needed.

Submitted by Eloise Laubach, Committee Chair

**HEATHER GARDENS FOUNDATIONS
FOUNDATION DONATION SUMMARY
1/1/2022 - 12/31/2022**

Description	General	Roads & Grounds	Club House	Golf	Trees	Totals
Balance at beginning of January	174,610.21	324.50	375.70	40.00	14,042.59	189,393.00
Donations for Jan 2022	100.00					100.00
Donation for Feb 2022	75.00				75.00	150.00
Refund for Legend 6' Teak Bench w/back rest	594.25					594.25
Donation for Mar 2022						0.00
Expenses March - TV for Lobby Flyer Display	-486.83					-486.83
Donation for Apr 2022	25.00					25.00
April Fundraiser Revenue	1,320.00					1,320.00
April Fundraiser Costs - Band	-450.00					-450.00
Donations for May 2022	25.00					25.00
Expenses for May - Planter boxes for Rest.	-401.20					-401.20
Donations for June 2022	100.00				75.00	175.00
Donations for June 2022 - Golf Shop sale of shirt	22.50					22.50
Expenses for June - Herbs for Rest. Planter boxes	-95.32					-95.32
Donations for July 2022	75.00					75.00
Expenses for July - Herbs for Rest. Planter boxes	-48.40					-48.40
Donations for August 2022	25.00		50.00			75.00
YTD Interest Income on US Treasury Bills and Notes	489.35 *					489.35
Donations for September 2022	140.00					140.00
Sept Interest Income on US Treasury Bills and Notes	202.89 *					202.89
Donations for October 2022	0.00					0.00
Oct Interest Income on US Treasury Bills and Notes	209.65 *					209.65
Expenses for October - Two TVs for Restaurant	-2,789.96					-2,789.96
Donations for November 2022	125.00				1,025.00	1,150.00
Nov Interest Income on US Treasury Bills and Notes	202.89 *					202.89
Expenses for November - Two TVs for Restaurant	-795.33					-795.33
Expenses for November - 6' Bench	-602.16					-602.16
Donations for December 2022	50.00					50.00 *
Dec Interest Income on US Treasury Bills and Notes	209.65 *					209.65
Expenses for December - rock base for bench	-53.87					-53.87 *
Expenses for December - Patio garden bench	-1,370.77					-1,370.77 *
Interest from CDs matured in Jan and Jun 2022	101.02 *					101.02 *
YE management allocation. As with previous years, allocation is based on earned interest	-1,415.45 *					-1,415.45 *
Balance at end of the month 12/31/2022	170,193.12	324.50	425.70	40.00	15,217.59	186,200.91

* Management allocation calculation

* Amount owed to the MD from the Foundation

RECONCILIATION TO GL

D103.5 Foundation Checking Account - December 2022	\$	40,018
D106.1 Foundation Investment Account - December 2022	\$	148,872
D121 Owed to the Foundation from MD		
D121 Owed to MD from the Foundation	\$	(2,689.07) *
		<u>\$ 186,200.91</u>
	\$	-

HGMD Foundation Landscape Projects	Project	Cost Estimate
1	Annual flowers for Yale entrance	\$500 (tentatively)
2	Bench pads for SHW and Marina	\$60/pad
	14 Pads needed	
	Total	\$1,200
3	Bldg 215-216 Bench Pad	\$600
	Purchase Bench	\$1,300
	Total	\$2,000
4	Sod Yale island	\$2,300
	3000 Sq. Ft. per install	
	Soil amendment/prep	\$1,000
	Total	\$3,300