



Heather Gardens Metropolitan District

Clubhouse/Restaurant Committee September 13, 2018

To: HGMD Board of Directors, HGA Board of Directors and General Manager

From: Sandra Rosenberg

Subject: Report of September 13, 2018 Clubhouse/Restaurant Committee Meeting

Committee: Sandra Rosenberg Barbara Brown
 Jill Bacon Barbara Schneller
 Jerry Brewster Christa Boehmer
 Tom Merges JoAnn Fitch

Staff: Linda Aluise (Clubhouse Assistant Manager)

Guests: 2 Guests were present

Chairman Sandra Rosenberg welcomed members and guests.

The August 9, 2018 Report was approved as written.

Committee Chair Report: Sandra Rosenberg

The HGMD Board held a Regular Board Meeting on August 23, 2018. The meeting included a joint session with HGA to finalized a new Management Agreement with HGA. The HGMD Board also approved the Budget Schedule provide by the HGA Budget and Finance Committee. And, we held a brief Executive Session to discuss Enforcement of Rules for the District Facilities, which we will get into more a little later in our agenda.

The HGA Subcommittee on Reserves did not meet in August. Our next meeting is scheduled for September 26th at 10:00 am.

Restaurant Manager Report – Sandra Rosenberg & Linda Aluise

Cormac Ronan was excused from today's meeting because he is getting ready for four large groups tonight. The Restaurant has started opening for Bronco Games and had a crowd of 80 for the game on Sunday, September 9th. They sold out of food before the end of the game.

Clubhouse Manager Activities Report: Linda's Report

The Clubhouse Manager reported that the new fitness equipment is in. She especially likes the rowing machine which is equipment with games to watch and play while exercising. Summer classes have just ended and new classes will being the first week of October. Work is progressing on the Indoor pool, with the boiler pad enlarged and vent work completed. The new Boiler has been received by the distributor and is



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scheduled to be installed on or about September 20th and 21st. The Clubhouse staff will be waiting to enroll individuals in the Aqua classes until they know for sure that the Indoor Pool is open and ready for use. They do not want to collect more fees that may need to be adjusted if the class schedule must be shorten. Individuals who paid for an Aqua Summer Class can have that fee transferred to the Fall Class, if they have not already used the fee for a different fitness class, or received a refund or credit. Transfers must be handled by the front desk. They cannot be done by an individual using the on-line registration system.

The Clubhouse Manager reported that they did serve Hot Dogs at the “Isle of Dogs” movie in August. She added Lewis Boeve continues to work with Xfinity to schedule days for them to be here for appointment scheduling, and he is working with the HGA Communications Committee on a new Logo for Heather Gardens.

Unfinished Business:

a. Budget 2019

- i. Capital Projects – items over \$5,000. The HGA Subcommittee on Reserves did not meet in August. We are still waiting to receive an updated component list. The next meeting is scheduled for September 26th at 10:00 am. Committee Member Tom Merges asked about the August Financials. The Chair reported that no financial information has been received from the Controller as of the meeting date. The Chair reported that the preliminary HGA and HGMD Budget for 2019 is scheduled to be delivered to both Board Members by October 1st, with hearings to begin October 15th through October 17th. Linda Aluise mentioned that the Clubhouse Manager’s meeting to discuss the 2019 Budget for her area is scheduled for Friday, September 14th. The Clubhouse Manager will be requesting funds for a new Auditorium Floor, lighting and curtains; Tennis Court nets and balls; lowering of the chair rails; and possibly changing the front desk area.
- ii. Parking curb replacement. Due to the number of needed projects, it was decided this item may need to be added to the Component List for future budgeting.

New Business:

- a. Service/Comfort animals in Clubhouse – The Clubhouse Manager explained that there have been several recent incidences in which residents have brought dogs to the Clubhouse or asked if their dog could travel with them on one of the bus trips. At one point recently, the Clubhouse Manager had three dogs in the Clubhouse at the same time, with only one being a registered service animal. Since this is happening more frequently, a notice has been posted on the front door limiting access to registered service dogs only. The Clubhouse Manager is looking for other suggestions that might help solve this problem. Committee member Ton Merges mentioned the soup kitchen he volunteers at also has this problem and they simply look the other way and allow the dogs in. An audience member, Deb Smith, pulled



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up a website that indicated Colorado law (18-13-107.7 C.R.S.) considers intentional misrepresentation of an animal in their possession of being a service animal, or service animal-in-training, to be a Class 2 petty offense, and that could be a deterrent. It was recommended that the Clubhouse Manager submit an article or notice to the Heather 'n Yon that only registered service animals are permitted in the Clubhouse.

b. Enforcement of Rules for District Facilities

- i. Draft of Violation Policy – The Committee Chair explained that a recent incident, which occurred on the golf course by a resident, has presented a need for the District to consider creating a process and guideline for remedies that might be needed to address complaints and non-compliance of District and Associations policies and procedures. A copy of a complaint form used by HGA Security was distributed for Committee review. It is a form that can be completed by anyone in the community. After it is turned in, Security investigates the matter. What happens to it after that is based on their findings. Committee Member and HGA Board Member, Jill Bacon, mentioned that the ACC PM A-1 has a section regarding Violations, but they do not have a specific form to use. The Committee Chair mentioned that any process or guidelines that we write in our PM need to be similar to those written into the Golf Committee's PMs. In addition, the Committee Chair currently has some questions and concerns with the "Rules and Regulations of HGMD Pertaining to Appeals and Enforcement of District Policies and Rules" and believes the Clubhouse/Restaurant Committee members need clarification before they can proceed. So, this matter will remain as Unfinished Business until after the October HGMD Board Meeting

Other Business: Committee Member, Barb Schneller mentioned that she was concerned about the movie night being moved from the 1st and 3rd Friday to the 2nd and 4th Friday of each Month. She indicated one of the movie nights in April will conflict with the Frolic's performance. The Clubhouse Manager assured her that accommodations would be made. The Clubhouse Manager told the Committee that the movie dates were being moved because there is little time to advertise the first movie of the month in Heather 'n Yon.

Residents wishing to address the Committee on non-agenda items: No Resident addressed the Committee.

With no further business, the meeting adjourned at 2:15 pm.

**NEXT MEETING: 2nd Thursday of the month, at 1:00 pm
October 11, 2018 (unless it is preempted by the HGMD Board Meeting)**