

Heather Gardens Metropolitan District

Clubhouse/Restaurant Committee Report

November 15, 2018

To: HGMD Board of Directors, HGA Board of Directors and General Manager

From: Sandra Rosenberg

Subject: Report of November 15, 2018 Clubhouse/Restaurant Committee Meeting

Committee: Sandra Rosenberg Barbara Brown - Excused  
Jill Bacon Barbara Schneller - Excused  
Jerry Brewster Christa Boehmer  
Tom Merges JoAnn Fitch

Staff: Linda Aluise (Clubhouse Manager) and Cormac Ronan (Restaurant Manager)

Guests: 4 Guests were present

Chairman Sandra Rosenberg welcomed members and guests.

The October 11, 2018 Report was approved as written.

**Committee Chair Report: Sandra Rosenberg**

The HGMD Board held a Special Board Meeting on October 25, 2018. The Board started with a work session at 10:00 in the Banquet room, followed by a 1:00 meeting in the Board room. At the afternoon Special Board meeting the Board ratified the purchase of an 80-inch screen TV and Sound Board for the Restaurant and ratified the purchase of the Indoor Pool Heater and Roof Reconstruction. The Board approved motions to amend the 2018 HGMD Budget and the 2019 Proposed Budget, and set a public hearing to receive comments from the electors of the District. The public hearing was set for November 8, 2018. Lastly, the Board approved a motion to replace the Indoor Spa Heater and reconstruct the roof vents for that new heater. There is concerned that the condition of the Spa heater is similar to the Indoor Pool Heater and we are trying to be proactive in replacing it, prior to it failing and being out of service while a new heater is built.

The HGMD Board held a Special Meeting and Budget Hearing on November 8, 2018. The Board reviewed and approved an amendment to the 2018 Budget, as expenditures are expected to be approximately \$128,269 more than anticipated. The Board also held the public hearing to review and approve the 2019 HGMD Budget and set the mill levy for 2019. Gary Hizer announced he and his wife will be moving out of state shortly and he will be resigning from the HGMD Board following the next Golf Committee meeting.

Heather Gardens has hired a new Executive Secretary, Alicia Murray, a new PGA Golf Pro, Greg Kohr, and they promoted Courtney Haynes to Assistant Restaurant Manager.

The HGMD Board does not plan on having a Regular Meeting in December, so our next planned Regular Board meeting will be January 17, 2019.

### **Subcommittee on Reserves:**

The HGA Subcommittee on Reserves did not meet in October and will not meet in November. The staff hopes to have an updated draft HGMD Component list finish shortly. If so, the Committee may have a meeting in December or January.

### **Clubhouse Manager Activities Report: Linda Aluise**

The Clubhouse Manager provided a report of accomplishments for October 2018. (See attached handout) Highlights include many trips and events. The Craft Fair was very successful with a good turnout. The Woodshop is having the Basic Woodshop Workshop to review the tools and their purpose. They have three Intarsia classes and a Woodcarving class and will hold an Open House in January. They want to change the image of the workshop. The Clubhouse Manager worked on budget request items for her area, and wrote an article on "Meet the Front Desk Staff for Heather 'n Yon (November issue). Each department at Heather Gardens will be doing an article on their staff in the coming months. The Clubhouse Manager held a Shred Event with the Green Team, and coordinated with Arapahoe County Election Services to hold election registration and in person voting on Election Day. The Clubhouse Manager met with a contractor for the stage curtain and got an estimate of \$1,000. In checking out replacement of the track lighting for the north hallway we learned major construction would be needed to change them, including changing the panels in the ceiling. In lieu of replacing the entire track lighting, she has found and purchased some new track heads and bulbs at a cost of \$80 each.

Lewis Boeve's report (attached) includes rental contracts -15. With Open Enrollment, he's working with six different companies. He is also setting up Holiday contracts. Lewis has taken on the HG Directory project.

The "Deck the Halls" of the Clubhouse is scheduled for the morning of November 29<sup>th</sup> and anyone is welcome to join us to help with the decorating.

The indoor pool will be open during the holidays. With the installation of the new Boiler, we are now on a spring and fall schedule for the two-week pool closures. The closures will now be in March and September.

### **Restaurant Manager Report: Cormac Ronan**

The Restaurant Manager reported they are very busy and in survival mode to get through the holidays. The Halloween Party and Pet Parade were very successful. The Restaurant just held the French Wine & Dine Dinner with 80 to 85 people and everyone had a great time. Participants would like a gourmet dining experience monthly. Football parties are still popular, even though the Broncos aren't doing so well. The Restaurant did take some reservations for Thanksgiving, and left some tables open for walk-ins. The reservations were gone pretty quickly and they are not taking any more reservations for Thanksgiving. The Restaurant is suggesting that parties of 6 or more call ahead 15 – 30 minutes to be added to the wait list. A Committee Member mentioned that several people have complained about not being able to make a reservation and will not plan to go there because they don't want to take guests without a reservation. The Restaurant Manager explained if he only takes reservations tables sit empty for long periods of time and it makes those waiting very unhappy. Since not taking reservations on "Prime Rib" night, he has had a big increase in the number of people attending. The last Prime Rib night the Restaurant served 188, which is the most they've had for the buffet. More people are coming closer to 4:00 pm and that helps open tables for a second round at 5:30 or so. He emphasized that

people could call 15 – 30 minutes before arriving, and he would put their name on the list. They are having weekly specials for both lunch and dinner. It was suggested that they advertise the specials better. The Restaurant Manager mentioned they are considering a “Happy Hour” from 7 –9:00 pm during the summer months so people can stop in after golf for a drink and appetizers.

**Rendezvous Holiday Schedule:**

Sunday	December 23 <sup>rd</sup> , 2:00 to 5:00 pm	Customer Appreciation Party
Monday	December 24 <sup>th</sup> through Thursday December 27 <sup>th</sup>	Closed
Friday	December 28 <sup>th</sup>	Open – regular hours
Monday	December 31 <sup>st</sup> , Open 5:00 to 8:00 pm only	

This schedule will be published in Heather ‘n Yon as well as the Clubhouse.

**Unfinished Business:**

- a. Budget 2019 - The Budget is finished and includes funds for the stage floor, new auditorium chairs, and a new boiler for the outdoor pool. Funds included for non-capital expenses for the Clubhouse include Pickleball and tennis nets, balls for the tennis ball machine, tools for the woodworking shop, and carpeting on the stairs in the clubhouse. From existing funds, the District plans to purchase a Restaurant buffet table and kitchen refrigerator. Non-Capital Items for the Restaurant include Two-sided Reach-In Cooler, serving dishes and plates, 3-tap beer draught station, and salad cooler.

The HGA Budget has been mailed to everyone and should be received in the next couple of days. An information letter about the Annual Meeting will be included. The Annual Meeting will be held on November 29, 2018 at 1:00 pm at the Radisson Hotel.

The Clubhouse Manager mentioned there is a lot of confusion regarding the budget, and owners are encouraged to go to the meeting and hear the presentation first hand. Bringing salaries up to position standards, and the rise in insurance rates are the major factors contributing to the increased budget.

**New Business:**

- a. Automatic Doors for restaurant patio
  - i. A committee discussion included several pros and cons regarding converting the restaurant patio door to an automated system, with no solution. The Restaurant Manager mentioned it might be better to have the pool gate open during the summer to make it easier for residents and guests to enjoy the patio for lunch, dinner or drinks.

**Other Business:**

- a. At the October 25<sup>th</sup> HGMD Meeting there were complaints about the restaurant sound system. It has been checked out and appears to be working properly.
- b. Non-Residents in the Fitness Room. The Clubhouse/Restaurant Committee Chair wrote an article that was published in the November Heather ‘n Yon regarding this topic. Non-residents are allow to use our facilities, if they have paid to do so. Residents concerned that someone has not paid should go to the front desk and inquire.
- c. The Restaurant Manager mentioned that Rendezvous now has official Gift Cards for purchase. You can add money to or reload the card for continued usage.

**NEXT MEETING: 2<sup>nd</sup> Thursday of the month, at 1:00 pm  
January 10, 2019**