



# Heather Gardens METROPOLITAN DISTRICT

## HEATHER GARDENS METROPOLITAN DISTRICT BOARD ACTION

DATE: OCTOBER 19, 2023

MOTION NUMBER: 5-10-19-23

### MOTION: MOTION TO APPROVE GOLF COURSE PM G-1

Upon the recommendation of the Golf Committee, I move that the Heather Gardens Metropolitan District Board of Directors approve Golf PM G-1, *as amended.*

ECONOMIC COST TO THE DISTRICT: N/A

APPROPRIATED BY: N/A

Motion by: Craig Baldwin

Second by: *Rita Effler*

Rationale: The golf committee has reviewed and revised its procedure memorandum as attached.

Debate: \_\_\_\_\_

Secondary Motion to : \_\_\_\_\_

Secondary Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

### VOTE:

	_____		_____	
	Yes	No	Yes	No
Craig Baldwin				
Rita Effler				
Eloise Laubach				
Robin O'Meara				
Daniel Taylor				
Total				

The secondary motion does/does not have a majority and passes/fails.

The main motion does/does not have a majority and passes/fails.

*Robin O'Meara*

Robin O'Meara, Secretary  
HGMD Board of Directors

*Daniel Taylor*

Daniel J. Taylor, President  
HGMD Board of Directors



**HEATHER GARDENS METROPOLITAN DISTRICT  
GOLF COMMITTEE  
PROCEDURE MEMORANDUM G-1**

**ADOPTED AND EFFECTIVE OCTOBER 19, 2023**

# TABLE OF CONTENTS

<b>ARTICLE I - PURPOSE .....</b>	<b>1</b>
<b>ARTICLE II - COMPOSITION .....</b>	<b>1</b>
<b>ARTICLE III - PROCEDURES .....</b>	<b>2</b>
SECTION 1.    COMMITTEE CHAIRPERSON .....	2
SECTION 2.    COMMITTEE DUTIES AND RESPONSIBILITIES .....	2
<b>ARTICLE IV - RULES AND REGULATIONS.....</b>	<b>2</b>
SECTION 1.    GOLF COURSE .....	2
SECTION 2.    GOLF COURSE RESERVATIONS .....	3
SECTION 3.    GOLF CART RENTAL.....	4
SECTION 4.    GOLF CLUBS, TOURNAMENTS, AND LEAGUES .....	4
SECTION 5.    GOLF COURSE USE .....	4

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**GOLF COMMITTEE  
PROCEDURE MEMORANDUM**

Proposed on August 17, 2023

Adopted by Committee on , 2023

Adopted by HGMD Board on August 17, 2023

*This Procedure Memorandum shall supersede all previous versions of the Procedure Memorandum and Functions and Policy Manuals for the Golf Committee, as well as all previous resolutions, actions and informal practices and policies of the District or portions thereof which may be in conflict with the provisions hereof.*

**ARTICLE I - PURPOSE**

The Golf Committee is a standing committee authorized by the Board of Directors (Board) of the Heather Gardens Metropolitan District (District).

The purpose of the Golf Committee is to serve in an advisory role and propose policy, operational, and financial recommendations to the Board related to the Heather Gardens Golf Course consistent with the Bylaws, Rules and Regulations, and Administrative or Policy Procedure Memoranda.

The Golf Committee shall review the monthly financial and operational reports; pursue revenue producing projects; monitor the quality of services provided to residents and the public; make recommendations for utilization of facilities, review fees and costs; and coordinate activities with other District Committees.

The Golf Committee shall work with the Board and the District's Manager to monitor and maximize the activities conducted within the Golf Course.

All capitalized terms not herein defined shall be defined as presented in the District's Bylaws or Rules and Regulations.

**ARTICLE II - COMPOSITION**

The Golf Committee shall be composed of the Chairperson appointed to the Golf Committee by the District Board President, the Golf Course and Landscaping Department representative (without vote), the District's Manager (without vote), the Golf

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Professional (without vote), the Presidents of the Heather Gardens Ladies Golf Club and the Men's Golf Club, or their representatives, and a minimum of (4) four and a maximum of (9) nine eligible electors of the District, which is in addition to the representatives of the Heather Gardens Ladies Golf Club and the Men's Golf Club. The Golf Committee Chair shall appoint the committee members consistent with the Bylaws, Article VII, Section 4.

### ARTICLE III - PROCEDURES

**Section 1. Committee Chairperson.** The chairperson chairs all meetings of the Golf Committee and appoints all Golf Committee members from eligible electors of the District that have applied for membership. The chairperson also counsels with residents, the Golf Professional, and interested parties regarding the Golf Course. The chairperson reports to the Board.

**Section 2. Committee Duties and Responsibilities.**

- A. Reviews the Golf Course policies at least once a year and makes recommendations for any policy changes to the Board.
- B. Reviews the District Manager's proposed annual budget for the golf course and makes recommendations to the Board prior to its inclusion in the annual budget.
- C. Annually review fees charged for use of the Golf Course, equipment rental fees, club storage fees, lesson fees, and any other applicable fees and recommends changes to the Board.
- D. Annually review rules and regulations applicable to the Golf Course and recommend changes thereto, as needed, to the Board.

### ARTICLE IV - RULES AND REGULATIONS

*Article VI of the District's General Rules and Regulations regarding Enforcement, Violations, and Penalties are applicable to non-compliance with these Rules and Regulations. In addition, the District's General Rules and Regulations are applicable to all Residents, Owners, and Users of District Facilities and these Rules and Regulations are supplemental thereto.*

**Section 1. Golf Course.**

- A. **Hours of Operation.** The Golf Course is open year-round, provided, however, the golf course may be closed if weather conditions make it impractical; however, the Pro Shop will remain open during normal business hours. Additionally, the Golf Course will be closed on Thanksgiving, Christmas and New Year's days and may occasionally be closed for

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maintenance purposes. Hours of operation will depend on the season and will be posted in the Pro Shop and on the Heather Gardens website.

- B. Rain Checks.** Rain checks will be issued to players of the Golf Course as a result of Golf Course closure for inclement weather only if the player has not completed 5 holes and did not start in inclement weather. Rain checks expire on December 31 of the year issued.
- C. Discounted/Complimentary Play.** Resident discount cards and gift certificates must be presented prior to play. Valid identification may be required as proof of Heather Gardens residency. Golf course maintenance employees may be granted complimentary plays limited to two per week as tee times may be available. The Golf Professional, as may benefit the Golf Course operations, can grant complimentary play (including cart) at their discretion, not to exceed a total of ninety (90) rounds for the calendar year.
- D. Golf Attire.** Golf attire is at the discretion of the Pro Shop.
- E. Assumption of Risk.** The district and its agents expressly deny responsibility for the play of any user on the golf course. Damage to a person or animal or structure by a golf Users errant shot is an issue between the golfer and the damaged party.

## **Section 2. Golf Course Reservations.**

- A.** Resident players may make reservations up to fourteen (14) days in advance. Non-resident players may make reservations up to seven (7) days in advance.
- B.** Players are required to check in fifteen (15) minutes prior to tee time. Failure to do so may result in loss of reservation.
- C.** Individual tee times will not be accepted during Men's and Ladies' club events, league and/or non-resident tournaments.
- D.** An opening tee time reservation delayed by frost or inclement weather will lose the reservation but will be given priority on the next stand-by list.
- E.** A playing adult must accompany individuals under sixteen (16) years of age. The Golf Professional has the discretion to waive this rule.
- F.** Minimum play age is eight (8) years old.

**Section 3. Golf Cart Rental.**

- A. Rental of a golf cart allows the use of a golf cart for one round of golf for each player, not to exceed two persons per cart.
- B. A valid driver's license is required for all drivers of golf carts
- C. No motorized golf carts may be on the Golf Course when the Pro Shop is closed.
- D. The last rental time for a golf cart will be two (2) hours prior to the closing time of the Pro Shop.
- E. All motorized carts are to be kept off tee boxes, greens, and on paths where a path is roped. Pull carts are to be kept off the greens.

**Section 4. Golf Clubs, Tournaments, and Leagues.**

- A. The golf clubs' Tournament Chairs shall schedule their tournaments with the Golf Professional no later than March 15 or at the discretion of the Golf Professional.
- B. Tournaments cancelled due to inclement weather may be made up on another date.
- C. Ladies Golf Club tournaments will be scheduled for Wednesday mornings and occasionally on other days.
- D. Men's Golf Club tournaments will be scheduled for Friday and occasionally on other days.
- E. Two-day Men's and Ladies golf tournaments may take place at the discretion of the Golf Professional.
- F. Non-resident golf tournaments will be at the discretion of the Golf Professional to be scheduled at times with the least resident play.
- G. Requests for league play must be made no later than March 15 or at the discretion of the Golf Professional.

**Section 5. Golf Course Use.**

- A. Practicing/playing on the Golf Course is prohibited except in designated areas. Violators shall be reported to security.

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- B. Players will play one (1) ball only, except where rules of golf allow a second ball.
  - C. Fivesomes are not allowed. The Golf Professional has the discretion to waive this rule. *or their designee.*
  - D. No private carts will be permitted except pull type or non-riding type.
  - E. The Pro Shop staff have the authority to complete a foursome with a casual or other player(s) as needed.
  - F. A 9-hole round should be played in two (2) hours. The players who are deemed to be too slow will be asked first to speed up, and second, asked to advance to the next hole. Third, they may be asked to leave the course by the Golf Professional or a Security Officer.
  - G. Only the Heather Gardens Golf Professional is allowed to give lessons for hire.
  - H. The golf simulator rental will be available during normal Pro Shop business hours.
  - I. Golf balls in the lakes are the sole property of the District. A player is permitted to recover a ball only if it is easily retrievable without climbing on rocks and without holding up play.

*Oct 19, 2023*  
Adopted the 20th day of July 2023, by the Board of Directors of the Heather Gardens Metropolitan District.

*Daniel Taylor*  
Daniel Taylor, President

ATTEST:

*Robin O'Meara*  
Robin O'Meara, Secretary



**ATTACHMENT 5  
HEATHER GARDENS METROPOLITAN DISTRICT  
GOLF FEE SCHEDULE**

**RESIDENTS:**

\$11.00

**NON-RESIDENTS:**

\$18.00 WEEKDAYS      \$23.00 WEEKENDS

**85+ RESIDENTS:**

\$10.00

**NON-RESIDENT SENIOR (65+)**

\$15.00 WEEKDAY      \$19.00 WEEKENDS

**100+ RESIDENTS:**

FREE

**100+ NON-RESIDENTS**

\$10.00

**40 PLAY CARD:**

\$396.00

**LEAGUE FEE:**

\$15.00 WEEKDAYS      \$19.00 WEEKENDS

**2 FOR 26 (MON - FRI 12PM 3 PM)**

\$26.00

**GUEST OF RESIDENT:**

\$14.00 WEEKDAYS      \$18.00 WEEKENDS

**PULL CART FEE:**

\$6.00

**JUNIORS:**

\$10.00 WEEKDAYS      \$13.00 WEEKENDS

**RESIDENT RIDING CART FEE:**

\$8.00 PER RIDER

**NON-RESIDENT CART FEE:**

\$9.00 PER RIDER

**GOLF SIMULATOR RESIDENT FEE:**

\$20/HR. (MAXIMUM OF 4 GOLFERS)

**GOLF SIMULATOR NON-RESIDENT FEE:**

\$30/HR. (MAXIMUM OF 4 GOLFERS)

**INSTRUCTION**

\$50.00 1/2 HR.

**CLUB RENTAL:**

\$14.00

**GREG KOHR  
PGA DIRECTOR OF GOLF AND HEAD PROFESSIONAL**