

Budget and Finance Committee

Audit Sub-Committee

Monday, May 22, 2023

To: Terry Hostetler, HGA Treasurer

From: Bev Havens, Chair – Audit Sub-Committee

Committee Members: Karen Gold, Karen Kasprzak, Rita Lusk, Karen McClaury, Barbara Schneller, and Karyn Simon

The Audit Sub-Committee met on Monday, May 22, 2023 at 9:00 AM to review April 2023 paid invoices. That review was based on the nine steps outlined in the Joint Procedure JPM-B-3.

Total checked written and validated: 127. Total disbursements: \$611,243.18

Total ACH transfers validated: 26. Total ACH disbursements: \$111,686.95

Each page of the check register for April 2023 was initialed by the Chair, Bev Havens. All checks were accounted for. These copies will be retained by the CFO for the auditors.

Findings: All vendor payments were verified and properly authorized.

Questions: None

Our next meeting will be on Monday, June 26, 2023 at 9:00 AM to audit May 2023 payments.

Bev Havens, Chair

CC: Jon Rea, CEO

Jerry Counters, CFO

Evelyn Ybarra