

**HEATHER GARDENS METROPOLITAN DISTRICT
REGULAR MEETING
Thursday, May 19, 2022**

The regular meeting of the Board of Directors of the Heather Gardens Metropolitan District was held via Zoom/Telephone in the Heather Gardens Clubhouse at 2888 S. Heather Gardens Way, Arapahoe County, Colorado, on Thursday, May 19, 2022, at 1:00 P.M.

CALL TO ORDER: President Funk called the meeting to order at approximately 1:00 P.M. on Thursday, May 19, 2022. A quorum was present.

BOARD MEMBERS PRESENT: President David Funk, Secretary/Treasurer William Archambault, Directors Eloise Laubach, and Maria Mines.

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Chief Executive Officer (CEO) Jon Rea, Chief Financial Officer, (CFO) Jerry Counts, and Board Assistant Evelyn Ybarra.

GUESTS PRESENT: Jennifer L. Ivey, Icenogle Seaver Pogue, P.C., 2 members of the Heather Gardens Association Board, Lynn Donaldson with Heather 'n Yon, and approximately 15 members of the public were present.

OATH OF OFFICERS: Directors Laubach and Mines were affirmed, and their oaths of office have been administered and signed.

ELECTION OF OFFICERS: Motion made by Director Archambault, seconded by Director Laubach to elect David Funk as the 2022 HGMD President, and passed unanimously to elect David Funk as President.

President Funk commented that the office of Vice President is not statutorily required and therefore will be addressed at a later date.

Motion made by President Funk, seconded by Director Laubach to elect William Archambault as the 2022 HGMD Secretary/Treasurer, and passed unanimously to elect William Archambault as Secretary/Treasurer.

Secretary/Treasurer Archambault said he will not run after his term of office ends in May 2023. He has served a combination of 17 years as Treasurer of the Board and a member of the Budget and Finance Committee.

APPROVAL OF MINUTES: Motion made by Secretary/Treasurer Archambault and seconded by Director Laubach and passed unanimously to approve the minutes of April 21, 2022, Regular Meeting as written.

REPORTS OF DIRECTORS, COMMITTEES, AND PROFESSIONAL CONSULTANTS:

President's Report: No report.

Chief Executive Officer (CEO) Report: The Board received a copy of the CEO's Statement of Work. CEO Rea commented that budget season is around the corner, and he is diligently working on the capital reserve database. CEO Rea will be meeting with the managers of each department next Tuesday, May 24, 2022, to clean up the database, and joining them will be cochairs Funk and Kennedy of the Joint Long Range Planning Committee to provide their insight and perspective on long-range planning projects. After the cleanup of the database, CEO Rea and CFO Counts will meet in June to put together the data that will be utilized for next year's budget and possibly future years. Also, CEO Rea and CFO Counts will make sure the appropriate funds are pulled correctly taking into consideration current inflation. There were no questions or comments.

Clubhouse/Restaurant Committee: The Board received a copy of the Clubhouse/Restaurant Report. Director Mines commented the Rendezvous Restaurant has been doing very well, especially during Sunday brunch. Restaurant Manager Cormac is still working on the loyalty program. The Clubhouse hours were shortened by one hour before closing, due to a lack of traffic after 9:00 p.m. There were no questions or comments.

Foundation Committee: The Board received a copy of the Foundation Report. Director Laubach commented the concert fundraiser went very well. CFO Counts confirmed the total revenue of the fundraiser was \$1,320 minus an expense of \$450 for the cost of the band with a net of \$870 that will be deposited into the Foundation account. This information will also be explained in the financials. The committee will be working on updating the outdated Foundation donation flyers. Director Laubach confirmed she received updated information on the bench and the landscape project on Marina Dr. There were no questions or comments.

Golf Committee: No Meeting.

Property Policy Committee: No meeting.

Joint Long Range Planning Committee (JLRPC): No report.

Treasurer's Report: No report.

Joint Budget and Finance Committee: Secretary/Treasurer Archambault commented he was out of town and had technical issues logging into the meeting and was unable to provide a report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:



Heather Gardens

METROPOLITAN DISTRICT

- a) **Motion to Approve to paint the exterior of the Clubhouse, Rendezvous Restaurant, and Golf clubhouse:** Motion made by Secretary/Archambault and seconded by Director Mines and passed unanimously.

Text of Motion: Based on the recommendation of the Budget and Finance Committee, I move that the Heather Gardens Metropolitan District Board of Directors approve the contract with HG's preferred vendor Denver Commercial Coating to paint the exterior of the Clubhouse, Rendezvous Restaurant, and Golf Clubhouse. The contract amount is \$38,500 with a 15% change order in the amount of \$5,775 for a total cost of \$44,275. This is under the budgeted amount of \$52,672.

OPEN FORUM: None.

ADJOURNMENT: Upon motion by Secretary/Treasurer Archambault and seconded by Director Laubach and passed unanimously the meeting adjourned at 1:26 P.M.



William Archambault, Secretary/Treasurer