



Heather Gardens Metropolitan District

HEATHER GARDENS METROPOLITAN DISTRICT REGULAR MEETING Thursday, December 13, 2018

The regular meeting of the Board of Directors of the Heather Gardens Metropolitan District was held in the office of the District, 2888 S. Heather Gardens Way, Arapahoe County, Colorado, on Thursday, December 13, 2018 at 1:00 P.M.

The Secretary certified that all Directors have been duly notified and at least three notices of the meeting were posted in public places within the limits of the District, all in accordance with Section 32-1-903, C.R.S. as amended; that a copy of the agenda with specific agenda items where possible for the meeting was duly posted in designated place within the limits of the District, in accordance with Section 24-6-402(2)(c), C.R.S.; that a quorum was present; and that the meeting hence was duly constituted and could lawfully transact business as contemplated.

CALL TO ORDER: President Baldwin called the meeting to order at approximately 1:00 PM on Thursday, December 13, 2018. A quorum was present.

BOARD MEMBERS PRESENT: Directors Craig Baldwin, Bill Archambault, Bonnie McMullen and Sandra Rosenberg.

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: General Manager Calvin White, Interim Board Assistant Susan Lambert.

GUESTS PRESENT: Kay Sawyer, President of the HGA Board of Directors and three members of the public were present throughout the meeting.

APPROVAL OF MINUTES:

- After review and discussion, and upon motion by Director Archambault, second by Director Rosenberg and unanimous vote, the Board approved the minutes of August 23, 2018 regular meeting, with corrections to the spelling of Director Rosenberg's name.
- After review and discussion, and upon motion by Director McMullen, second by Treasurer Archambault and unanimous vote, the Board approved the minutes of the November 8, 2018 special meeting.

GENERAL MANAGER'S REPORT: Mr. White told the Board members that the auditors have completed the first part of their fieldwork. They are scheduled to complete the audit during April/May. Director Rosenberg asked about the use of the goosinator on the golf course and concern that it is pushing the geese onto the sidewalks and making a mess. She asked that the sidewalks be given attention and cleaned up.



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REPORTS OF DIRECTORS COMMITTEES AND PROFESSIONAL CONSULTANTS:

- a. Treasurer's Report: Director Archambault indicated that the November financial reports would be available later in the day. He had nothing additional to report. Report.
- b. Clubhouse/Restaurant Committee: Director Rosenberg reviewed with the Board the Clubhouse/Restaurant Committee Report dated November 15, 2018 which was included in the meeting packet. There were no comments or questions on the Clubhouse/Restaurant Committee Report. She indicated that the January meeting would be moved to later in the month due to a conflict with the HGMD special meeting scheduled for January 10, 2019.
- c. Golf Committee: No meeting/report. Director Hizer resigned in November.
- d. Foundation Committee: Director McMullen reviewed with the Board the Foundation Committee Report dated November 14, 2018 which was included in the meeting packet. She indicated that there would be no meeting in December.
- e. Property Policy Committee: Director Archambault stated that the committee had not met for a while. The next meeting is scheduled for January 7 and will cover the clubhouse to maintenance building crosswalk, a new entrance to the RV lot, consideration of relocating the garden plot, a smoke free campus and a proposal for an electric car charging station.
- f. Subcommittee on Reserves: It was reported that no meeting was held due to lack of items for the agenda.
- g. President's Report: Director Baldwin stated that the Board would hold a special meeting on January 10 that will include election of officers, interviewing candidates for a new Board member to replace Director Hizer, appointment of a new Director and appointing committee chairs for the coming year. He also mentioned the thank you note received from instructors for the bonus they received recently.

UNFINISHED BUSINESS:

- a. Update: Purchase of HVAC equipment for maintenance facility. Director Baldwin noted that the Board had received bids from Rheem and Bryant, with Bryant being the low bidder at \$10,916. Installation is expected near the end of December.
- b. Update: Replacement of Hot Tub Heater. Director Baldwin reported that staff expects to install the new heater sometime in the month of January.

NEW BUSINESS:



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- a. Ratify the Appointment of Sandra Rosenberg as Board Secretary. Motion to ratify the appointment made by Director Baldwin, with a second by Director Archambault and approved unanimously.
- b. Consider purchase of insurance for 2019. Susan Lambert, chairman of the Insurance Subcommittee presented a summary of the USI (broker) proposal for insurance for the coming year. Director Archambault made the motion to approve the proposal with a second from Director Rosenberg and approved unanimously.
- c. Ratify Purchase of Pass-Thru Refrigerator. Director Rosenberg made a motion and Director McMullen seconded the motion to ratify the purchase of a pass-thru refrigerator for the Rendezvous Restaurant. The refrigerator is needed to meet Health Department requirements. It was directed that delivery be delayed until after January 2 so that it will be paid for from the 2019 budget. The motion was approved unanimously.

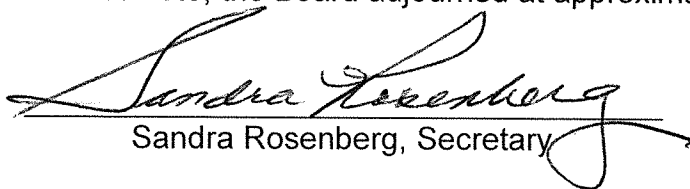
OTHER BUSINESS: Director Baldwin made note again of the Special Board meeting on January 10, to replace the regular meeting scheduled for January 17. The Board will be accepting applications for the vacant Board seat through January 3, 2019.

OPEN FORUM: Members of the public addressed the Board regarding the following items:

- a. A resident expressed concern that, if HGMD should be dissolved, any resource owned by HGMD would revert to the City of Aurora unless an amendment is made to City law. Director Baldwin stated that there are no plans for dissolution of the Heather Gardens Metro District. He said that he had learned that, generally, Districts do not go out of business and that the City has never taken over a District property.

EXECUTIVE SESSION: None.

ADJOURNMENT: Upon motion by Director Baldwin, second by Director McMullen and unanimous vote, the Board adjourned at approximately 1:45 P.M.


Sandra Rosenberg, Secretary