



**HEATHER GARDENS METROPOLITAN DISTRICT
BOARD ACTION**

DATE: SEPTEMBER 21, 2023

MOTION NUMBER: 6-9-21-23

MOTION: FORMALIZATION OF BUDGET & MANAGEMENT DIRECTS

I move that the Heather Gardens Metropolitan District hereby formalize prior directs made to HGA and HGA management through the District Board's President and additional directs as formal directs by the HGMD Board of Directors as follows:

1. The District Board directs that substantiation for the amount of wages and benefits requested in the 2024 manager's budget attributable to employees providing services to the District be provided before September 25, 2023, by the number of employees per job title and by payment rate.
2. The management agreement reserves the right to approve any reassignment of the use of real estate to the District Board. Therefore, the District Board directs that HGA return the two parking spaces furthest to the east of the clubhouse parking near the tennis courts, that are currently being used for security, back to handicap parking spaces within 30 days. The security parking shall be moved back to its original location on the west side of the clubhouse.
3. The District Board directs that HGA employees park in the golf parking lot (Bldg. 250 parking) in the row closet to Heather Gardens Way, or on the upper level of parking structure 1, or in the maintenance building parking lot. No employees shall park in the clubhouse parking lot.
4. The fruit shack has begun setting up in the clubhouse parking lot. The District Board directs that the outdoor booth vendors set up on the concrete area on the top of parking structure 1, after September 25, 2023, as they have in the past. The outdoor booths take up 7 parking spaces during the church services on the weekend.
5. HGA has suspended replacing the wooden 4" by 4" bollards along the south side of Linvale Place, citing expense as the justification. The management agreement places the responsibility for repairing and maintaining the District properties on HGA to the condition and considering the duties in place in 2018 when the agreement was signed. The District directs that HGA replace the broken and missing bollards as soon as possible, as a safety concern for

pedestrians walking on Linvale Place, but in no case later than October 31, 2023.

6. Management has stated that it will no longer do ornamental trimming, for the same justification. The District Board directs that HGA resume trimming of the trees and bushes as it has in the past.
7. The District Board directs that management obtain proposals for a) additional signage at the sides of the entrance to the golf parking lot (Bldg. 250) designating it for Golf Parking and Tennis/Pickleball Parking to match the style of the signage in the center median of S. Heather Gardens Way for golf parking. Also, b) replacing the sign in the center median to reflect Golf and Pickleball/Tennis Parking and to place an additional duplicate sign in the center median facing the opposite way. The District Board directs that HGA c) replace the Golf Parking sign with an arrow at the west entrance to the clubhouse parking lot with a sign reflecting Golf and Pickleball/Tennis Parking to the east with an arrow, and place a duplicate sign at the east entrance to the clubhouse parking lot. A diagram is attached. The District Board directs that this proposal be presented to the District Board within 60 days.
8. The District Board directs that HGA repair the pool tables' felt which should be under warranty, and have the tables leveled. The District directs that HGA locate the chairs that are missing from the billiards room, repair and re-paint the walls as necessary, and ensure that the chair rail is at the correct height for the chairs or provide an estimate for the cost of new chairs at the required height, whichever is most cost effective. The Board also directs that a small handheld Dirt Devil vacuum is purchased for cleaning the felt, and kept in the billiards room. This is to be done within 30 days.
9. The District Board directs a list of fees for activities, dances, and clubhouse events and the expenses associated with those activities. Also, the Clubhouse Committee has received the 2024 list of classes and revenue, but directs that a list of teacher costs associated with the class list be provided within 20 days.

Motion by: Daniel Taylor

Seconded by: Rita Effler

Rationale: Heather Gardens Association has required HGMD take formal board action when directing or requesting HGA to perform duties pursuant to the management agreement.

Debate: _____

Secondary Motion to : _____
 Secondary Motion by: _____ Second by: _____

VOTE:


	Yes	No
Craig Baldwin	X	
Rita Effler	X	
Eloise Laubach	X	
Robin O'Meara	X	
Daniel Taylor	X	
Total	5	

Yes	No

The secondary motion does/does not have a majority and passes/fails.
 The main motion does have a majority and passes.



 Robin O'Meara, Secretary
 HGMD Board of Directors



 Daniel J. Taylor, President
 HGMD Board of Directors