

**REPORT CLUBHOUSE COMMITTEE MEETING**

**TUESDAY, NOVEMBER 5, 2024 1:00 - 3:00 P.M.**

**REPORT**

Residents wishing to speak on agenda items will be given the opportunity at the time the item is discussed.

**PLEDGE OF ALLEGIANCE**

**QUORUM PRESENT**

**CALL MEETING TO ORDER**

**CONSIDER CHANGES TO THE AGENDA** (deletions/additions/order)

**CHAIR REMARKS - Robin O'Meara**

* COMMENT RE NEW MANAGEMENT AND DISTRICT EMPLOYEES
* AUDITORIUM SOUND SYSTEM
* AUDITORIUM FLOORING
* TENNIS COURT REPAIR & COURT DIVIDER
* CRAFT FAIR SUCCESS & TWEAKS
* PET PARADE - SUCCESS, TWEAKS & THANK YOU TO…
	+ VOLUNTEERS - CHERRYL GREENMAN, NANCY LINSENBIGLER, GINGER
	+ SPONSORS

**ACTING CLUBHOUSE MANAGER REPORT** - Julie Racich

* NEXT WEEK’S MEETING NOVEMBER 12, 2024

**OLD BUSINESS**

* **CLUBHOUSE PROCEDURE MEMORANDUM** (PM) -Assign sections to bring-up-to-date
* **REVIEW AND UPDATE**
	+ CLUB APPLICATION FORM - All clubhouse committee members
		- https://www.hgmetrodist.org/files/9d0012b33/Clubhouse+PM+-+1+2023-8-17.pdf
		- Definition of a club
		- List of suggestions to update the Club Application Form
	+ AUDITORIUM - COMPLETE CONTRACT - Carol Anne Mayne
	+ FITNESS ROOM - Bob Bankirer
	+ POOLS/HOT TUB - Debbie Parker
	+ LOCKER ROOMS/SAUNAS - Tom Merges
	+ TRAINING TO USE FORMS/CONTRACTS - Robin O'Meara
* **CLUB MATTERS**
	+ DEFINITION OF A “CLUB”
	+ ROOM AND EQUIPMENT USE
	+ OTHER?

**NEW BUSINESS**

* **STORAGE OF PERSONAL PROPERTY ON HGMD PROPERTY**
	+ BAND STORING EQUIPMENT ON THE STAGE, LOCKERS
	+ POKER CLUB STORING CHIPS AND CARDS IN MEETING ROOM WITH A LOCK
	+ INSTRUCTOR EQUIPMENT FOR CLASSES
	+ LIABILITY ISSUE FOR THE DISTRICT
	+ LOCKER RENTAL FEES/POLICY/LOCATION
	+ GENERAL DONATION POLICY -
	+ GENERAL DISCLAIMER - HGMD IS NOT RESPONSIBLE FOR THE DAMAGE, THEFT OR LOST OF PERSONAL EQUIPMENT STORED ON DISTRICT PROPERTY
* **STUDY GROUP/SESSION: ROBIN WILL FIND A SPOT, DATE - POST THANKSGIVING BUT BEFORE CHRISTMAS**
* WHO? WHAT? WHEN? WHERE?
* TOPICS:
	+ COMPLETE SWOT ANALYSIS
	+ 2025 ACTIVITIES, CLASSES, EVENTS
	+ CLUBHOUSE MANAGEMENT 2025 - (SEE ORG CHART)
		- MANAGEMENT ACTION PLANS
		- MEETING ROOM MAINTENANCE “TO DO”
			* Repairs
			* IT - TVs mounted on walls, not on carts, wi-fi boosters

**HOMEWORK ASSIGNMENTS FOR CLUB CHAIRS**

1. **~~CLUBS APPLICATION FORM~~** ~~-~~ **~~COMPLETE & SUBMIT TO COMMITTEE BY 12/10/24~~**

**2. NEWS/REPORTS - PLEASE SUBMIT WRITTEN REPORTS BY NOVEMBER 5TH**

* **BILLIARDS CLUB**, **CONNIE BURNS**
* TABLES RE-FELTED
* ALL TASKS COMPLETED AS DIRECTED, INCLUDING HANGING PICTURES
* **GARDEN PLOT CLUB - NANCY LINSENBIGLER**
	+ OPEN HOUSE WELL ATTENDED
	+ WATER TURNED OFF FOR THE WINTER
	+ TRASH AND CLEAN UP TIME
	+ FINAL MEETING OF THE YEAR - POT LUCK
	+ NEXT MEETING IN MARCH
	+ MEETING ROOM READY FOR USE - CUSTODIAL, SET UP, ETC
	+ 15 FOLKS ON THE WAITING LIST
	+ UPDATE ON GARDEN PLOT EXTENSION
	+ PETE DREW UP THE PLAN - YES - SAVING $1,000
	+ SIGNED PMS AND LEASE AGREEMENT - ROBIN TO ASHELIGH - COMPLETED
* FROLICS - NA
* PICKLEBALL CLUB -NA
* TENNIS CLUB
* **WOODSHOP CLUB - DAVID WOODS**
	+ 2 CLASSES
	+ 1 CLASS CANCELED DUE TO LACK OF ENROLLMENT
	+ POP UP CLASSES ON SAFETY
	+ LOCKERS - RESEARCHING THAT & TRACKING DOWN THE OWNERS
	+ EMPLOYEE TO MAINTAIN THE EQUIPMENT
		- $6,000 SPENT IN 2024
		- HIRING OF EMPLOYEE BY RICHARD BIRANSKY, WENT THROUGH THE DRUG TEST, ETC.
		- DID WORK AND ACCOUNTED FOR HIS 21 HOURS - $20 PER HOUR
		- AGREED UPON 15 HOURS A MONTH
		- GOAL - HGMD BOARD MEETING HAVE ALL IN PLACE TO APPROVE THE BACK PAY $420.00
		- LIABILITY ISSUE FOR THE DISTRICT
		- DAVE WOODS WILL WRITE A PROPOSAL TO REQUEST THE FUNDS IN FOR THE WOODSHOP AND FORMALLY APPROVE THE EMPLOYEE FOR 2024 COMPENSATE THE BACK PAY FOR THE “HGA EMPLOYEE”
* MANY MORE CLUBS??

**PUBLIC COMMENT** on Non-Agenda Items (limit 5 minutes per speaker)

**ANNOUNCEMENTS:**

**Next Meeting TUESDAY, NOVEMBER 12, 2024 at 1:00 PM in the Boardroom**

**ADJOURNMENT**