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**REPORT CLUBHOUSE COMMITTEE MEETING**

**TUESDAY, NOVEMBER 5, 2024 1:00 - 3:00 P.M.**

**REPORT**

Residents wishing to speak on agenda items will be given the opportunity at the time the item is discussed.

**PLEDGE OF ALLEGIANCE**

**QUORUM PRESENT**

**CALL MEETING TO ORDER**

**CONSIDER CHANGES TO THE AGENDA** (deletions/additions/order)

**CHAIR REMARKS - Robin O'Meara**

* COMMENT RE NEW MANAGEMENT AND DISTRICT EMPLOYEES
* AUDITORIUM SOUND SYSTEM
* AUDITORIUM FLOORING
* TENNIS COURT REPAIR & COURT DIVIDER
* CRAFT FAIR SUCCESS & TWEAKS
* PET PARADE - SUCCESS, TWEAKS & THANK YOU TO…
  + VOLUNTEERS - CHERRYL GREENMAN, NANCY LINSENBIGLER, GINGER
  + SPONSORS

**ACTING CLUBHOUSE MANAGER REPORT** - Julie Racich

* NEXT WEEK’S MEETING NOVEMBER 12, 2024

**OLD BUSINESS**

* **CLUBHOUSE PROCEDURE MEMORANDUM** (PM) -Assign sections to bring-up-to-date
* **REVIEW AND UPDATE**
  + CLUB APPLICATION FORM - All clubhouse committee members
    - https://www.hgmetrodist.org/files/9d0012b33/Clubhouse+PM+-+1+2023-8-17.pdf
    - Definition of a club
    - List of suggestions to update the Club Application Form
  + AUDITORIUM - COMPLETE CONTRACT - Carol Anne Mayne
  + FITNESS ROOM - Bob Bankirer
  + POOLS/HOT TUB - Debbie Parker
  + LOCKER ROOMS/SAUNAS - Tom Merges
  + TRAINING TO USE FORMS/CONTRACTS - Robin O'Meara
* **CLUB MATTERS**
  + DEFINITION OF A “CLUB”
  + ROOM AND EQUIPMENT USE
  + OTHER?

**NEW BUSINESS**

* **STORAGE OF PERSONAL PROPERTY ON HGMD PROPERTY**
  + BAND STORING EQUIPMENT ON THE STAGE, LOCKERS
  + POKER CLUB STORING CHIPS AND CARDS IN MEETING ROOM WITH A LOCK
  + INSTRUCTOR EQUIPMENT FOR CLASSES
  + LIABILITY ISSUE FOR THE DISTRICT
  + LOCKER RENTAL FEES/POLICY/LOCATION
  + GENERAL DONATION POLICY -
  + GENERAL DISCLAIMER - HGMD IS NOT RESPONSIBLE FOR THE DAMAGE, THEFT OR LOST OF PERSONAL EQUIPMENT STORED ON DISTRICT PROPERTY
* **STUDY GROUP/SESSION: ROBIN WILL FIND A SPOT, DATE - POST THANKSGIVING BUT BEFORE CHRISTMAS**
* WHO? WHAT? WHEN? WHERE?
* TOPICS:
  + COMPLETE SWOT ANALYSIS
  + 2025 ACTIVITIES, CLASSES, EVENTS
  + CLUBHOUSE MANAGEMENT 2025 - (SEE ORG CHART)
    - MANAGEMENT ACTION PLANS
    - MEETING ROOM MAINTENANCE “TO DO”
      * Repairs
      * IT - TVs mounted on walls, not on carts, wi-fi boosters

**HOMEWORK ASSIGNMENTS FOR CLUB CHAIRS**

1. **~~CLUBS APPLICATION FORM~~** ~~-~~ **~~COMPLETE & SUBMIT TO COMMITTEE BY 12/10/24~~**

**2. NEWS/REPORTS - PLEASE SUBMIT WRITTEN REPORTS BY NOVEMBER 5TH**

* **BILLIARDS CLUB**, **CONNIE BURNS**
* TABLES RE-FELTED
* ALL TASKS COMPLETED AS DIRECTED, INCLUDING HANGING PICTURES
* **GARDEN PLOT CLUB - NANCY LINSENBIGLER**
  + OPEN HOUSE WELL ATTENDED
  + WATER TURNED OFF FOR THE WINTER
  + TRASH AND CLEAN UP TIME
  + FINAL MEETING OF THE YEAR - POT LUCK
  + NEXT MEETING IN MARCH
  + MEETING ROOM READY FOR USE - CUSTODIAL, SET UP, ETC
  + 15 FOLKS ON THE WAITING LIST
  + UPDATE ON GARDEN PLOT EXTENSION
  + PETE DREW UP THE PLAN - YES - SAVING $1,000
  + SIGNED PMS AND LEASE AGREEMENT - ROBIN TO ASHELIGH - COMPLETED
* FROLICS - NA
* PICKLEBALL CLUB -NA
* TENNIS CLUB
* **WOODSHOP CLUB - DAVID WOODS**
  + 2 CLASSES
  + 1 CLASS CANCELED DUE TO LACK OF ENROLLMENT
  + POP UP CLASSES ON SAFETY
  + LOCKERS - RESEARCHING THAT & TRACKING DOWN THE OWNERS
  + EMPLOYEE TO MAINTAIN THE EQUIPMENT
    - $6,000 SPENT IN 2024
    - HIRING OF EMPLOYEE BY RICHARD BIRANSKY, WENT THROUGH THE DRUG TEST, ETC.
    - DID WORK AND ACCOUNTED FOR HIS 21 HOURS - $20 PER HOUR
    - AGREED UPON 15 HOURS A MONTH
    - GOAL - HGMD BOARD MEETING HAVE ALL IN PLACE TO APPROVE THE BACK PAY $420.00
    - LIABILITY ISSUE FOR THE DISTRICT
    - DAVE WOODS WILL WRITE A PROPOSAL TO REQUEST THE FUNDS IN FOR THE WOODSHOP AND FORMALLY APPROVE THE EMPLOYEE FOR 2024 COMPENSATE THE BACK PAY FOR THE “HGA EMPLOYEE”
* MANY MORE CLUBS??

**PUBLIC COMMENT** on Non-Agenda Items (limit 5 minutes per speaker)

**ANNOUNCEMENTS:**

**Next Meeting TUESDAY, NOVEMBER 12, 2024 at 1:00 PM in the Boardroom**

**ADJOURNMENT**