



Heather Gardens Metropolitan District

Clubhouse/Restaurant Committee Report April 12, 2018

To: HGMD Board of Directors, HGA Board of Directors and General Manager

From: Sandra Rosenberg

Subject: Report of April 12, 2018 Clubhouse/Restaurant Committee Meeting

Committee:	Sandra Rosenberg	Barbara Brown
	JoAnn Fitch	Barbara Schneller
	Jerry Brewster	Christa Boehmer
	Tom Merges	Jill Bacon

Staff: Linda Aluise (Clubhouse Manager) and Kevin Olson (Restaurant Manager)

Guests: 2 Guests were present

Chairman Sandra Rosenberg welcomed members and guests.

The March 8, 2018 Report was approved as written.

Committee Chair Report: Sandra Rosenberg

The HGMD Board met on March 22, 2018. The Changes to the Clubhouse/Restaurant Committee PMs were approved. The Tennis Club presented their request for a new Shed to the Foundation Committee and that Committee did bring a motion to the HGMD Board for approval. It was granted. The new Shed has been purchased and was assembled yesterday. Ground work will be starting shortly on the Arapahoe County Election Drop-Off Box, with completion around the first week of May.

Three board positions are up for re-election and only two individual's submitted applications, myself and Bonnie McMullen. Bill Archambault was ineligible to run because of term limits. We will be elected by acclimation and take the oath of office shortly after May 8th. Self-nominating applications are available through May 11th for the appointment of the fifth director.

Subcommittee on Reserves:

The HGA Subcommittee on Reserves met on March 21st at 10:00. At that meeting, the members received the first draft of the Component list, which I have had Linda copy for each of you. As the process continues I'm sure the list will grow and change. Our next



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meeting is April 18th at 10:00, where hopefully we will get more guidance on what we need to do.

Clubhouse Manager Activities Report: Linda Aluise (Attached)

Linda stated that March was very, very busy with several trips, Clubhouse Showcase, the Resource Fair and the Craft Fair. The 9-Health Fair is this month. Spring Class Brochure was published. Most classes are nearly full. We've added a Belly Dance class with 18 people. We have a Conscious Aging class for 8 weeks, which is being sponsored by five different vendors. I got help from Cherry Creek Retirement Community on this. We offered an On Line Dating Class but need to do more research on that. We have a new art teacher and the Wood Working Shop is being cleaned and organized. The auditorium floor has been refinished. This month we'll have the 9-Health Fair, the Tennis Club's new Ball Machine Training is this Saturday at 10:00 am. Everyone must be trained before they can use the new ball machine. Still working on Patio Furniture, new fitness equipment, and employee reviews.

Report from Lewis Boeve - He had 8 Rental Contracts, attended Communication Committee and provided updates on website, sent out Constant Contact Emails – 13, one for the restaurant and 12 for the clubhouse/maintenance. They go out every Thursday. We are planning the volunteer appreciation in May.

Restaurant Manager, Kevin Olson:

We have been very busy. Financially it's been very good. However, equipment is getting older and breaking. We had to get a new disposal. We had \$1,200 in repairs plus the disposal. We're ahead \$6,000 in sales and \$7,000 in profits. We had two or three outside groups, one made \$3,000 and the other \$2,500. We continue with the Late Night Dances and the last two we've had standing room only. Best Easter ever with over \$9,000 in sales. Things are going well. We will need to hire a new waitress as Cheryl has turned in her resignation. She couldn't take the rudeness of some of the guests. We'll miss her.

Sandy stated that she has one additional item to add to New Business on the Agenda – the Ratification Proposal for new Garbage Disposal for the restaurant.

Unfinished Business:

- a. Update on Security Cameras: Checked with T.J. and all the wiring is done with a few cameras still needing to be installed. April 23rd is the anticipated finish date. Linda added that the biggest problem is getting in the rooms as they are in use most of the day.
- b. Subcommittee on Reserves: The HGA Subcommittee on Reserves met on March 21st at 10:00. You all have a copy of the HGMD Capital Reserve Component List



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(Attached). The base cost is \$5,000 or more. As the process continues, I'm sure the list will grow and change. At the next meeting, April 18th at 10:00 am, hopefully, we'll get more guidance on what we need to do.

c. The Tennis Ball machine training session is this Saturday at 10:00 am. Also, Play It Again Sports has agreed to take the old ball machine and will try to sell it for about \$1,500. They get half of the selling price which is better than what we were offered for a trade in.

d. Bulletin Boards – Debbie has a section of the bulletin board for Veterans info and she will monitor the board. Bridge group has settled on a clip board which seems to be working.

Barbara Brown asked Kevin what we could do about the problem that caused Cheryl to resign. After a discussion on the subject, it seems to be the way it is in the restaurant business. Plus some people think because it's "OUR" restaurant, they can tell the restaurant staff how things should be done and can be rude in doing so. Fortunately, it a small percentage of the residents but there is not much we can do about it.

New Business:

Fitness Equipment: Linda reported on a couple of pieces of new fitness equipment (Attached) that we're considering. One is an Arc machine which covers various areas of fitness and the other is a Rowing machine. The Arc machine comes in three different series, 500 to 700. It's a newer trend machine for fitness rooms. It's also the closest thing we can get to a stair stepper. This machine is often used for physical therapy. They have a 500 watt, 600 watt and go up to 900 watts which would be much more resistance. The 600 series runs about \$8,400. The 500 series might be best for our residents so Linda will get a price on that one. The rowing machine works all muscle groups and would work well with our residents and probably be very popular. The cost is about \$1,400. Linda will do more research on the Arc machines and asked if there are other things people want in the fitness room. She'll put a note in the Fitness Room asking for ideas. She asked that we all investigate the different machines (the Arc, which we have already have info on and the AMT (Adaptive Motion Trainer) which is more difficult and requires a stronger core. Jerry mentioned that on the elliptical machines we presently have, you have to put your hands in a different place to monitor your heart rate. It would be helpful to have the heart rate monitored from where you're holding on. The fitness room is very well used. We are planning to purchase the new equipment with the lottery fund.

Pool Patio Furniture: Linda has been investigating different types of chaise lounges. Some people don't like the slats because their hands fall through the slats when they are trying to get up and down. Another comment from residents is they would like



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higher chaise lounges instead of the lower ones, like 16 inches off the ground. We need 14 chaise lounges and 24 chairs. The Seville pool found a college that re-strapped their chaise lounges. Linda will follow up on that option. There are chaise lounges that are covered like the chairs on the restaurant patio with mess material, so we can also look into that availability. One chaise lounge can range from \$145 all the way up to \$1,000. Linda asked the committee to try to get more feedback for the next meeting on both the fitness room equipment and the chaise lounges.

Capital Expenditure: On April 4th the Restaurant needed replacement of a garbage disposal. We received three bids ranging from \$2,285 to \$3,140. We accepted the lower bid and had the work done by Denver Cresco. The Bearings were shot on the old unit and not repairable. This is a budgeted item (\$5,100) and the cost to repair is under budget. We need to move this forward to the HGMD Board. So I need a motion to present this to the HGMD Board for ratification. Tom Merges made a motion, seconded by Jill Bacon, to move this proposal on to the HGMD Board for ratification. The motion passed.

Other Business:

Sandy had a complaint about the mirror in the restaurant's ladies bathroom. Water has splashed behind the mirror and caused streaks at the bottom. They described it as looking like a "truck stop mirror". Linda will look into getting it repaired.

Barbara Schneller asked about the floors in the auditorium. The auditorium floor was finished as planned but it didn't cure long enough and the Pickleball lines were damaged so that is being fixed on Friday. We will definitely get the stage floor into next year's budget after Linda does research on what is available and the proper material to use. She's still looking into adding a couple of panels to the curtains.

With no further business, the meeting adjourned at 1:55 pm.

**NEXT MEETING: 2nd Thursday of the month, at 1:00 pm
May 10, 2018**