

# Heather Gardens Metropolitan District

## Clubhouse/Restaurant Committee

July 14, 2020 3:00 PM

To: HGMD Board of Directors, HGA Board of Directors and General Manger

From: Rita Effler, Chairman , assisted by Deb Smith

Committee Members: Chair Rita Effler, Deb Smith, Janet Arce, Jerry Brewster, Tom Merges, Tom Tomasik, Christa Boehner and Bill Wilson (New Member)

Staff: Cormac Ronan (Rendezvous manager), Linda Aluise (Clubhouse Manager), Kevin Marque (Rendezvous chef), Calvin White (HGA AGENT)

A Zoom meeting was called to order at 3:00 PM by Rita Effler. Approximately 38 individuals logged in to the meeting including all members of the Committee.

Chair Comments: Bill Wilson, new member was introduced. Members were reminded what the purpose of the Clubhouse/Restaurant is –

“to serve in an advisory role and make policy, operational, and financial recommendations to the Board related to the Heather Gardens Clubhouse and the Rendezvous Restaurant at Heather Gardens.”

Approval of Notes: Notes from the Regular Meeting of the committee on June 9<sup>th</sup> and the Special Meeting held June 24<sup>th</sup> were approved as presented.

Review of Financials: It was agreed that tracking the subsidy for the clubhouse and restaurant is uncertain until the proceeds of the Payroll Protection Plan are applied. Revenue is basically non-existent but there are operation and staffing costs that continue.

Clubhouse Manager Report: Linda Aluise reported that the outdoor pool has been open for 7 days. There have been glitches in reservation procedures resulting in 75 messages left prior to the opening time to make reservations. Linda was asked to find a reasonably priced online registration system to avoid the back and forth of staff to return calls to schedule reservations. Linda will check with the golf shop to see if that system can be utilized. A note was made that one Signed Liability Waiver covers all activities.

Request was made by the committee to open the pool more hours to accommodate working residents and those sensitive to the sun. Suggestions were made asking about repositioning chairs, shortening time closed between sessions and implementing a no-show policy. A request was made to make the telephone greeting more friendly and informative. Linda reported that many of the part time staff are no longer available and she is currently looking for staff. Meanwhile, as time permits, Linda will take under advisement the issues raised. Suggestion

was made that a call for volunteers to monitor the pool might have some result. Custodial help is a deterrent to additional open hours for the facilities. Tri-County Health has stringent guidelines that appear to change frequently as circumstances and knowledge varies concerning the Covid19 Virus.

Fitness center is accommodating 4-5 people per session. Woodshop hours are fully scheduled with reservations working satisfactorily. Ping-pong room and tennis courts are functioning. Linda is asking for patience as she manipulates schedules, facilities, personnel, and services. It was pointed out that Windsor Gardens is providing more open hours for larger numbers. The difference could be Aurora is Tri-County Health and Denver, Windsor Gardens, is not.

Restaurant Manager Report: Cormac Ronan reports that he and Kevin have been compiling menus and scenarios to facilitate an opening of at least some of the restaurant capabilities. Cormac has been visiting various restaurants in the area, Noodles & Co, Panera and Jersey Mikes, to name a few. A meeting with the HGA special committee is scheduled for Friday to look at business plans. Rita asked for a report of their findings.

Much discussion ensued!!

1. Food Trucks—Rita will research availability of food trucks to serve the campus. Linda will schedule their visits if this proves viable. Deb provided resources to follow up with.
2. Amenity/Profit Center—consensus that we are already paying staff and utilities and if a menu can be devised that will not create additional short fall to “go for it”.
3. Jerry Brewster introduced a plan try different ideas for specified periods of time over a year. Because of unknown restrictions due to present circumstances, the idea will have to wait.

A motion was made by Rita and seconded by Deb, passed unanimously, that the Clubhouse/Restaurant committee recommend to the HGMD Board that they recommend to the HGA Board that they direct their Agent to direct restaurant staff to develop a menu and plan acceptable to Tri-County and open at least outdoors no later than August 1, 2020. It was suggested, since August 7<sup>th</sup> is a big beer holiday, we schedule a “party” for that day to entice residents back.

General Manager’s Report: Calvin expressed concern that the restaurant could not open until the HVAC system is repaired/replaced. The future of the space, how it will be utilized and new regulations on air flow will influence what must be done. Calvin will get engineers in to consult. It was pointed out that the average subsidy for the restaurant is about \$4.25 per unit per month. Some staff costs will be offset with the Payroll Protection Plan, but there is no revenue to offset other ongoing expenses. Calvin was asked to get bids for replacing some fixed windows with opening windows to allow fresh air to circulate. It was determined that staff will figure out how to open at least patio service. If the extended liquor license has been approved, golfers can enjoy our hospitality.

Resident Comments: Norma Tell—Norma's band has acquired a following and is missing the opportunity to perform at the Rendezvous. The committee suggested she confer with Calvin and/or Linda regarding scheduling performing in the open on campus.

The meeting adjourned at 4:30 PM.

Next Regular meeting is Tuesday, August 11, 2020 at 3:00 PM