



Heather Gardens

METROPOLITAN DISTRICT

NOTICE OF PUBLIC MEETING OF THE HGMD FOUNDATION COMMITTEE November 10, 2021 at 1:00 PM

Pursuant to Section 24-6-402(2)(c), C.R.S., the Foundation Committee to the Board of Directors of the Heather Gardens Metropolitan District hereby gives notice that it will hold a Zoom videoconference meeting at **1:00 PM on November 10, 2021**. The meeting will be held for the purpose of conducting such business as may come before the Committee. This meeting is open to the public.

Join Zoom Meeting

<https://zoom.us/j/97985751530?pwd=RklveGJFcEcvc0YwY0VuT1B2ZjN3UT09>

Meeting ID: 979 8575 1530

Password: 084158

or

Dial-In Number: +1 346 248 7799 US

AGENDA

Committee Members: Eloise Laubach Chair, Charlane Pluckeck, Becky Cole, Terry Schumacher, Nancy Hegele, Mavis Richardson

- 1) Determine Quorum Present
- 2) Call meeting to order
- 3) Chair Comments: Introductions
- 4) Review/Approval notes from meetings:
 - a. August 11, 2021
 - b. October 13, 2021
- 5) Review of Financial Reports (if available)
- 6) Unfinished Business
 - a. Mask Warriors bench
- 7) New Business
 - a. 12' Pre-Lit Dunhill Fir Christmas Tree
 - b. Building 244 Bench Project
 - c. Greenhouse/Garden Canopy
 - d. Update Procedure Memorandum F-1
- 8) Residents wishing to speak on non-agenda items – time limit 3 minutes
- 9) Adjournment

Residents wishing to speak on agenda items will be given the opportunity at the time the item is discussed.

Note: Foundation Committee meetings, when held, are on the second Wednesday of each month at 1:00 PM.

HEATHER GARDENS METROPOLITAN DISTRICT

Foundation Committee Report

August 11, 2021

To: HGMD BOARD OF Directors, and General Manager

From: Eloise Laubach, Chair

Subject: Report of August 11 2021 Foundation Committee Meeting

Committee: Eloise Laubach, Chair, Becky Cole, Charlene Plucheck, Terry Schumacher

The meeting was called to order at 1:00. A quorum was present.

Chair comments: Financial reports are now correct. Chair may not be available for a September meeting due to family matters and a committee member will be away in September so there will be no meeting. Correction to the agenda: Investment account at Pinnacle Bank of \$100,000 was listed as maturity date 6/27/2021; should be 6/27/2022 .

Notes of May 12, 2021 meeting were reviewed and accepted

Review of Financial Reports:

- **Foundation Checking: \$41,977**
Pinnacle Bank: \$100,000 Maturity 6/27/2022 Transportation
Alliance BK: \$50,000 Maturity 1/8/22 Semi Annual

Old Business: Commemorative Bench has not arrived. Manufacturer has not yet received the materials to assemble the bench...hopefully by the end of the month.

Update on meeting with Jerry Counts and Bill Archambault. We compared donation records, corrected discrepancies, and agreed to follow the PM and compare figures the end of the month.

New Business: Committee members had no new business ; however, Jason Altschuler joined the meeting. He has met with Matt Martella and they have identified some items that may be needed to enhance the property and areas where trees could be planted. Committee members noted at one time there was a "tree plan" for HG and wondered if it could be located. Jason was directed to meet with Matt and submit projects; both short and long term projects and with costs. Jason will contact Cormac and ask him to submit possible restaurant projects.

Meeting Adjourned at 2:02

Submitted by Eloise Laubach

The Foundation Committee met Oct.13, 2021. We did not have a quorum present; therefore, this was an information sharing meeting.

The committee has 2 new members: Nancy Hegele and Mavis Richardson.

Present were Eloise Laubach, Chair, Becky Cole, and Charlene Pluchek. Terry Schumacher was excused (vacation), Nancy and Mavis did not attend.

The chair shared the possibility of a fund raiser hosted by Aleta Antoinette. She has written a book and may hold a book signing with some of the proceeds coming to the foundation.

Jason Altshuler presented 2 possible Foundation projects: Expanded outside restaurant seating and a question from Matt Martella as to if the Foundation can help with a property enhancement project near building #234. The committee needs more details on both and there is some question if we can fund HGA projects or only HGMD projects.

Next meeting: Nov. 10 at 1:00.

Submitted by: Eloise Laubach

FREE IN-STORE PICKUP Over one million online items eligible. >

THE HOME DEPOT
You're shopping
Aurora, CO
OPEN until 10 pm

Delivering to
80012

12 ft. artificial christmas tree

Cart | 0 items

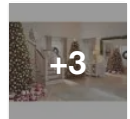
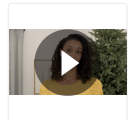
Home / Holiday Decorations / Christmas Decorations / Christmas Trees / Artificial Christmas Trees / Pre-Lit Christmas Trees

Internet #204145859 Model #DUH3-120LO-S Store SKU #1000028139

Home Accents Holiday

12 ft Dunhill Fir Pre-Lit Artificial Christmas Tree with 1500 Warm White Mini Lights

★★★★★ (1527) Questions & Answers (316)



Hover Image to Zoom



Live Chat

Feedback

\$699⁰⁰

\$117.00 /mo* suggested payments with 6 months* financing [Apply Now](#)

Actual Tree Height (ft.): 12

- 6.5
- ~~7.5~~
- 10
- 12**

How to Get It

Delivering to: **80012** | [Change](#)

Ship to Store
Pickup
Nov 5 - Nov 10

Ship to Home
Get it by
Mon, Nov 8

Scheduled Delivery
Not available for this item



Departments

Services

Reorder
My Items

Sign In
Account

0
\$0.00

Aurora Neighborhood Market | Aurora, 80014

Black Friday deals, revealed!

Get a peek

Home / Holiday Decor / Christmas Decor / Christmas Trees / Christmas Trees by Type / Decorated Christmas Trees

Christmas Tree

Home Accents Holiday 12 Ft. Dunhill Fir Pre-Lit Artificial Christmas Tree with 1500 Clear Mini Lights

\$899.98

\$84/mo with [Learn how](#)

Add to cart

Free shipping, **arrives by Mon, Nov 8** to [Aurora, 80014](#)

Want it faster? [Add an address](#) to see options

[More options](#)

Sold and shipped by [ONE SHOP STOP LLC](#) | **One Shop Stop LLC**

Free 30-Day returns [Details](#)

[Add to list](#)

[Add to registry](#)

Protect your purchase

Get the best value on product protection including fast repairs or replacements.

Add a Walmart Protection Plan by Allstate [Details](#)

3-Year plan - \$58.00

4-Year plan - \$77.00



Departments

Services

Reorder My Items

Sign In Account



+ Add

Sponsored

\$159.99 ~~\$229.99~~

Gymax 8' Pre-Lit with 430 LED Lights Artificial Christmas Tree Stand Green

★★★★☆ 7

2-day shipping





Search

Your club
Aurora, CO

Your account
[Sign in](#)



Shop by department Subscriptions & Services Business Center Halloween Shop All Savings Member's Mark™ Gift Cards Frequently Ordered

Coming Oct. 27 | Over \$7,600 in Instant Savings* | [Sneak a Peek](#)

All Departments Seasonal & Occasions Holiday Decor Christmas Trees 12 ft.

National Tree Company 12' Pre-Lit Dunhill Fir Christmas Tree with Dual-Color LED Lights

by National Tree Company | Item # 980040719 | Model # DUH3-D31-120 |



\$899⁹⁸

Shipping	Pickup Not available	Delivery Not available
----------	-------------------------	---------------------------

Shipping
[Free shipping for Plus](#)

[Enter a ZIP code](#)

Qty	Add to cart	Add to list
-----	-----------------------------	-----------------------------

Why we love this

This tree sets up in minutes thanks to hinged branch construction and a through-the-pole lighting system that eliminates the need for connecting multiple light strings.

About this item

- PowerConnect™ through-the-pole light connection
- Pre-strung with 1,200 UL-listed Dual Color® low-voltage LED lights
- 7,794 branch tips
- Lights change from warm white to multicolored
- All-metal hinged construction (branches are attached to center pole sections)

Members who viewed this also viewed

Sam's Exclusive

Sam's Exclusive

Sam's Exclusive

Sam's Exclusive

Sam's Exclusive



Member's Mark 12' Bristle Fir



Member's Mark 9' Bristle Fir



Member's Mark 9' Grand Spruce



Member's Mark 7.5' Color



Member's Mark Pre-Lit Set of 3

[Description](#)
[Policies & plans](#)
[Member reviews & questions](#)

Description

The 12' Pre-Lit Dunhill Fir Christmas Tree features the PowerConnect™ through-the-pole lighting system that eliminates the need for connecting multiple light strings. It also features Dual Color® lights that change from warm white to multicolored with the touch of a button. A foot pedal switch controls nine different light colors and actions. The low-voltage LED bulbs are energy efficient, long lasting and cool to the touch. This tree features hinged branch construction for easy assembly.

Create the Perfect Look!

Decorating's a breeze with stunning pre-lit trees and festively themed collections. Looking for inspiration? Check out our [Christmas Tree Look Book](#).

Policies & plans

Specifications

- 12' tall tree
- 80" diameter
- Foot switch controls
- 9 different light colors and actions
- Light string features Base Lock™ to keep bulbs from falling out
- LED lights are energy efficient and long lasting
- Fire-resistant and non-allergenic
- Includes spare bulbs
- Includes sturdy metal tree stand
- 5-year tree warranty, 3-year lights warranty
- Packed in reusable storage cartons

Warranty

For customer service inquiries, please call 888-494-7278

Assembled Country

China

Assembled Size

82" x 82" x 144"

Component Country

Imported

Shipping Info

Standard - 2 to 6 business days

Premium - 2 to 5 business days

Member reviews & questions

Building 244/CP 3 Retaining wall/Bench Pad Project

Retaining Wall (Home Depot)

40 Linear Feet @ 7 blocks high = 320 Bricks

320 blocks * \$2.58 = \$830 (\$897.00 including tax)

1 yard road base @37.49/yard. \$120 delivery

$\$897.00 + \$157.50 = \$1054.50$

Bench Pad (Lowes)

60 sq. ft.

35 pavers * \$ 4.18 = \$146.30 (\$159.00 including tax)

$\$159.00$

Sod (Green Valley Turf)

200 sq. ft. = \$155.00 (Colorado blue)

Soil amendment (Pioneer Landscape Supply) \$38.95/yard

3 yards compost = \$116.85

Delivery \$120

$\$155.00 + \$116.85 + \$120.00 = \$ 391.85$

Mulch

10 yards Washington Cedar (Pioneer) \$58.95/yard

\$589.50 (\$636.66 including tax)

Delivery \$120

$\$636.66 + \$120.00 = \$756.66$

Tiller Rental

1-day approx...\$200

Total Estimate for Materials ONLY

\$1054.50

\$391.85

\$159.00

\$756.66

\$200.00

\$2562.01 TOTAL

\$3762.01 (INCLUDING BENCH*)

***Benches vary in price...\$1200.00 is a reasonable expectation for the cost of a commercial park bench.**



Our Price List

Please note that the prices listed are for either a Gothic Arch or a Straight Wall design. They come complete with a mounting skid and an automated ventilation system. The delivery price (not shown) includes an assembled greenhouse kit on a steel base, anchored on site. If you wish to learn more about our greenhouse price list, or for a turnkey installation, [call us today](#) for a quote.



2021 Price List



Size	Square Footage	KD Kit Only	Assembled and Delivered
8x8	64	\$3590.00	\$4390.00
8x12	96	\$4448.00	\$5498.00
8x16	128	\$6980.00	\$8180.00
8x20	160	\$8318.00	\$9819.00
10x12	120	\$5651.00	\$6763.00
10x16	160	\$8254.00	\$9900.00
10x20	200	\$9757.00	\$11,557.00
12x12	144	\$7090.00	\$8290.00
12x16	192	\$9342.00	\$10,842.00
12x20	240	\$11,580.00	\$13,780.00

ThermaGro Elite Enclosures

[Home](#) [Greenhouses & Garden Canopies](#) [Flyer w/Specifications](#) [Pricing Information](#) [Testimonials](#) [Contact](#)

2020 Kipling St, Lakewood, CO 80215

Phone: (720) 258-8337

Copyright © 2021 [Web Design](#) by Web.com Group, Inc.

FOUNDATION COMMITTEE
November 10, 2021

Motion: Recommend Updating the Foundation Procedure
Memorandum F-1

I move that the Foundation Committee recommend that the Heather Gardens Metropolitan District Board of Directors approve the updated Foundation Procedure Memordum F-1. (see attach)

Motion by _____ Seconded by _____

Outcome of vote:

For _____ Against _____ Absent/abstained _____

_____ The motion is adopted.

_____ The motion is not adopted.

Eloise Laubach Foundation Committee Chair
Heather Gardens Metropolitan District



**HEATHER GARDENS FOUNDATION
PROCEDURE MEMORANDUM**

Adopted July 18, 2019 and Effective August 29, 2019

Updated January 16, 2020

Updated November 18, 2021

HEATHER GARDENS FOUNDATION

Date Adopted:	July 18, 2019, Effective August 29, 2019, Updated January 16, 2020, <u>Updated November 18, 2021</u>
Document Type:	Procedure Memoranda, F-1
Attachment (s):	Not Applicable

This Procedure Memorandum shall supersede all previous versions of the Procedure Memorandum and Functions and Policy Manuals for the Foundation Committee, as well as all previous resolutions, actions and informal practices and policies of the District or portions thereof which may be in conflict with the provisions hereof.

ARTICLE I – BACKGROUND & PURPOSE

The Foundation Committee is a standing committee authorized by the Board of Directors (Board) of the Heather Gardens Metropolitan District (District).

The purpose of the Foundation Committee is to serve in an advisory role and solicit, review and approve all donations to the District, maintain a record book and publicize the activities of The Heather Gardens Foundation (Foundation).

The Foundation Committee recognizes that the Foundation was originally formed as a non-profit corporation under the laws of the State of Colorado, pursuant to Articles of Incorporation dated June 1991 and recognized by a Certification of Incorporation issued by the Colorado Secretary of State dated June 27, 1991 and currently continues in existence as ~~a~~ the Foundation Committee and funds donated thereto ~~are~~ presented as a restricted account consistent with the Foundation donors' instructions.

All capitalized terms not herein defined shall be defined as presented in the District's Bylaws or Rules and Regulations.

ARTICLE II - COMPOSITION

The Foundation Committee shall be composed of the chairperson (Board member appointed to the Foundation Committee by the President of the Board), the District's Agent (without vote), and a minimum of (4) four and a maximum of (7) seven eligible electors of the District.

ARTICLE III – PROCEDURES

Section 1. Committee Chairperson. The chairperson chairs all meetings of the Foundation Committee and appoints all Foundation Committee members from eligible

electors of the District that have applied therefor. The chairperson also counsels with Residents and interested parties regarding the donations and proposed projects, publicizes activities of the Foundation (including in the Heather 'n Yon), and verifies that monthly donations match the financial report prepared by the Controller. The chairperson reports to the Board.

Section 2. Committee Duties and Responsibilities.

- A. Evaluates donations to the Foundation and accepts only those determined to be suitable and appropriately intended for the benefit of the District.
- B. Accepts and evaluates proposed projects received from individual committee members, the District, and/or members of the public. Evaluation consists of determining if funding is available and if the project will be for the benefit of the District. Assures that the project meets the décor of the District Facilities.
- C. Submit all Foundation Committee approved projects to the Board for their consideration. Upon District approval, the Foundation Committee will determine the process and/or procedure for completion of projects.
- ~~D. Oversee use of and requests for changes to the kiosk located in the Clubhouse lobby (Kiosk) as provided herein.~~
- E.D. Annually review rules and regulations applicable to the Foundation and recommend changes thereto, as needed, to the Board.

ARTICLE IV – POLICIES

Section 1. Non-Discrimination Policy. The District will not exclude anyone from making donations to the Foundation based on national origin, race, color, physical handicap, or sexual orientation.

Section 2. Donation/Project Policy. Donations to the District are accepted by the Foundation if they are suitable and appropriately intended for the benefit of ~~all members~~ of the District.

- A. Persons wishing to make a donation are asked to complete a donation form created by the Foundation Committee and available in the Management Office and Clubhouse lobby. These donations may be tax deductible.
- B. Donations should be delivered to the Heather Gardens Management Office for deposit into the Foundation Account. The Controller will post said donations into the designated category (Clubhouse, Golf, Roads &

Grounds, Unspecified funds, etc.). The donations form is sent to the Board Assistant, who drafts the letter of acknowledgment for the chairperson to sign. Once signed, the letter is then sent by the Board Assistant to the donor, the honoree, or the family of donations sent in memory. The chairperson verifies the amount against the monthly financials provided by the Controller.

- C. For unspecified donations, the Foundation Committee has the prerogative of using the donation on the most current project or may reserve it for a future project.
- D. Donations to the Foundation shall not be used for routine maintenance of District Facilities or Heather Gardens Association property.
- E. Donations designated for use in a specific area of the District shall be utilized only in the specified area. Donations that come in for a specific project shall be utilized for that project until it is totally funded. Excess donations that come in for a project will be moved to the unspecified funds to be used on future projects.
- F. All projects considered must be ~~for use on District properties~~ for the benefit of the District and available to all Residents and Owners. Clubs and organizations requesting Foundation funds must be open to all Residents and Owners and shall not have restricted criteria to become a part of the Club or organization. Project requests for supplies that will be depleted and would be considered as an individual student or club expense will not be considered.

~~**Section 3. Kiosk.** The primary functions of the Kiosk are to track Foundation donations, provide easy access to review donations, allow family members and Resident's access to names of individuals who donated in their loved one's name. The Kiosk also functions to disseminate useful information regarding community activities, classes, trips, and special events, provide access to restaurant and golf shop information and showcases what the District has to offer as a community. The Kiosk was purchased with donated funds and shall be utilized as follows:~~

- ~~A. Donations to the Foundation are to be input into the Kiosk by the Heather Gardens Management Office on a monthly basis.~~
- ~~B. All requests for changes or additions to the Kiosk shall be submitted to the Foundation Committee for review. If change requests fall outside of the Foundation Procedure Memorandum (PM) F-1 guidelines the request shall be sent to the Board for consideration.~~

C. ~~Requests that require outside technical support may be funded by the District.~~