

To: Heather Gardens Metropolitan District Board of Directors

From: Rita Effler, Chair Audit/Finance Committee

Report from Audit/Finance Committee

November 13, 2023

The meeting was called to order by Chair Rita Effler at 1:00 P.M. on November 13, 2023

All members of the committee were present: Craig Baldwin, Forrest McClure, Lee Keene, Carol Anne Mayne, Nancy Reid and Debbie Parker.

The ascending balance in HGMD's Key Bank operating account was discussed and acknowledged that there had been no withdrawals except for credit card charges since the 1st of October, 2023.

Craig Baldwin provided a current capital project spreadsheet which we will use to track progress to the end of the year.

A motion was made by Carol Anne Mayne, seconded by Forrest McClure to recommend to the Board that the proposal from Crady, Puca & Associates to perform the 2023 Fiscal year audit be accepted and a contract executed. The motion carried unanimously.

Copies of existing Clubhouse PM documents relevant to room rental fees, class fees and other user fees was distributed so that the committee would be familiar with said fees.

A motion was made by Forrest McClure, upon recommendation of the RV committee, and seconded by Carol Anne Mayne asking for reimbursement for \$22.95 for a motion detector light installed in the RV lot. Motion passed unanimously.

A motion was made by Forrest McClure, upon recommendation of the RV committee, and seconded by Lee Keene asking for reimbursement for \$150.72 for a solar powered street light for the RV lot. The motion passed unanimously.

A motion was made by Forrest McClure, upon recommendation of the RV committee, and seconded by Carol Anne Mayne to recommend to the Board that they accept a proposal, and execute contract, with Sensera for a Camera Kit and one year Site Cloud Service for a cost to not exceed \$9,963. The motion passed unanimously.

A motion was made by Forrest McClure, upon recommendation of the RV Committee, and seconded by Carol Anne Mayne to recommend to the Board that they accept the proposal, and enter into a contract, with AJI Fencing for a total of \$110,000 to construct a new Ameristar Montage Plus Invincible Fence around the perimeter of the RV lot. The motion passed unanimously.

Copies of quotes for stage flooring and audio enhancements were handed to the committee members. Clubhouse committee will be reviewing these quotes.

The meeting was adjourned at 3:00 P.M.

The next regular meeting of the Audit/Finance Committee is 1:00 P.M. Monday, December 18, 2023