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| **HGMD CLUBHOUSE**  **TOPIC: INFRASTRUCTURE: AUDITORIUM**    **ACTION PLAN # \_\_\_\_\_\_\_** |

**ITEMS TO ADDRESS:**

* **AUDIT-VISUAL**
  + **SOUND SYSTEM**
  + **PROJECTOR**
  + **SCREEN**
  + **OTHER**
* **FLOORING - MAIN**
* **FLOORING - STAGE**
* **FROLICS - USE OF AUDITORIUM FOR PERFORMANCES**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: BILLIARDS ROOM**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

* **REPAIR CONTRACT**
* **PREVENTATIVE MAINTENANCE**
* **CLEANING SCHEDULE**
* **DEEP CLEANING - ONCE A YEAR? QUARTERLY?**
* **CONTROLLED ACCESS**
* **FLOORING**
* **AUDIO VISUAL**
* **SAFETY AND SECURITY**
* **BILLIARDS CLUB - ASK THEM WHAT NEEDS TO BE ADDRESSED**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: FITNESS CENTER**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

* **REPAIR CONTRACT**
* **PREVENTATIVE MAINTENANCE**
* **CLEANING SCHEDULE**
* **DEEP CLEANING - ONCE A YEAR? QUARTERLY?**
* **CONTROLLED ACCESS**
* **FLOORING**
* **LIGHTING**
* **AUDIO VISUAL - TV’S? WI-FI?**
* **SAFETY AND SECURITY**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: GARDEN PLOTS**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS**

* **NUMBERING/LABELING OF PLOTS**
* **PLOT RENTAL FEES - COLLECTING AND RECORDING**
* **MOSQUITO ABATEMENT**
* **COMMUNICATION WITH RESIDENTIAL LIAISON**
* **CLEANING UP NEGLECTED AREA**
* **WATER ACCESS**
* **PORTA POTTY POSSIBILITY**
* **MAINTENANCE OF BULLETIN BOARD**
* **CONTROLLED ACCESS**
* **GARDEN CLUB - ASK THEM WHAT NEEDS TO BE ADDRESS**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: GOLF COURSE**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

* **USE OF VOLUNTEERS ON THE COURSE**
* **EVENTS COORDINATION**
* **GOLF COMMITTEES - MEN AND WOMEN - ASK THEM WHAT NEEDS TO BE ADDRESSED**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: LIBRARY**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

* **USE OF VOLUNTEERS**
* **EVENTS COORDINATION**
* **HARDWARE UPDATE - COMPUTERS, MONITORS AND PRINTER** 
  + **POSSIBLE COPIER**
  + **FLAT SCREEN TV**
  + **PROJECTOR**
  + **SCREEN**
* **SPACE ALLOCATION FOR MEETINGS**
* **CONTROLLED ACCESS**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: PAVILION**

**ACTION PLAN # \_\_\_\_\_\_\_**

ITEMS TO ADDRESS:

* **PICNIC TABLE TOPS HAVE A STCKY AND OILY RESIDUE ON THEM- THEY NEED A GOOD SCRUBBING/CLEANING**
* **CLEANING SCHEUDLE NEEDS TO BE IN PLACE**
* **GRILLS NEED TO BE MONITORED FOR CLEANING**
* **PROPANE TANKS FILLED, AND REMOVED IF EMPTY**
* **CUSTOMERS MUST PAYING TO USE THE PROPANE GRILLS - THIS FEE IS NOT BEING COLLECTED**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: PING PONG/GAME ROOM**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

* **REPAIR CONTRACT**
* **PREVENTATIVE MAINTENANCE**
* **CLEANING SCHEDULE**
* **DEEP CLEANING - ONCE A YEAR? QUARTERLY?**
* **CONTROLLED ACCESS**
* **FLOORING**
* **LIGHTING**
* **AUDIO VISUAL - TV’S? WI-FI?**
* **SAFETY AND SECURITY**

**NOTES:**

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**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: POOLS: INDOOR**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

* **DAILY MAINTENANCE**
* **MONITOR WATER ACIDITY, TEMPERATURE, CLEANLINESS**
* **PAINTING**
* **SURFACE**
* **CONTROLLED ACCESS**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: POOLS: INDOOR HOT TUB**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: POOLS: WOMEN’S LOCKER ROOM**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: POOLS: MEN’S LOCKER ROOM**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: POOLS: OUTDOOR**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: POOLS: RV LOT**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

* **CONTACT RV LOT CLUB RE THEIR NEEDS**
* **UPDATE RE FENCING**
* **LONG TERM PLAN FOR REPLACEMENT OF THE ASPHALT**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: TENNIS COURTS**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

* **REPAIR OF CRACK**
* **REPLACE/INSTALL FENCING**
* **CLEANING OF COURT - VOLUNTEERS**
* **CONTROLLED ACCESS**
* **CONTACT PICKLEBALL CLUB AND TENNIS CLUB RE THEIR NEEDS**
* **LONG TERM PLAN FOR REPLACEMENT OF THE COURT**

**NOTES:**

**HGMD CLUBHOUSE**

**TOPIC: INFRASTRUCTURE: WOODSHOP**

**ACTION PLAN # \_\_\_\_\_\_\_**

**ITEMS TO ADDRESS:**

* **MAINTENANCE OF EQUIPMENT - CONTRACT? EMPLOYEE**
* **PREVENTATIVE MAINTENANCE**

**NOTES:**