

Heather Gardens Metropolitan District

Clubhouse/Restaurant Committee

October 21, 2019

To: HGMD Board of Directors, HGA Board of Directors and General Manager

From: Mike George

Subject: Report of October 21, 2019 Clubhouse/Restaurant Committee Meeting

Committee Members: Michael George (Chair), Janet Arce, Christa Boehmer, Jerry Brewster, Tom Merges, Deb Smith, Tom Tomasik

Staff: Linda Aluise (Clubhouse Manager), Cormac Ronan (Rendezvous Manager), Courtney Hayes (Rendezvous Assistant Manager)

The meeting was called to order by Chairman George at 1:00pm. No comments from the Chair.

The September 16, 2019 report was approved as written.

Review of September 2019 Financials:

Tom Merges asked questions regarding the clubhouse budget, noting that the budgeted amount for special events supplies in 2020 is \$21,000 where only \$8,000 had been spent YTD. He also questioned custodial hours numbers. Linda said that she does not see the profit/loss statement until the meeting and really needs access to it earlier so she can research variances. Sandra Rosenberg, HGMD president, noted that the controller or someone who can answer financial questions needs to attend the meetings. Tom also noted that the restaurant payroll is under budget which is great.

Cormac and Linda need to be participants in the budget meetings.

Clubhouse Manager Report – Linda Aluise

The craft fair was well attended. Excellent registration numbers this month, with ½ being online. They are getting ready for the holidays and the 2020 class schedule and special events. There are only 3 weeks between Thanksgiving and Christmas so it will be a packed season.

Restaurant Manager Report – Cormac Ronan

The new buffet table should be in 11/4. Sunday there was a slight propane fire at the omelet station. It will be safer not to have an open flame. Cormac has a new business model to reduce expenses. A limited menu on buffet nights will allow them to reduce kitchen staff and reduce expenses. They are looking at pricing for groups, which in the past has been inconsistent. They looked at 5-6 menus from area restaurants and we are considerably low on some items. Prices will be raised gradually. They are instituting a rewards program for residents to reward frequent diners.

This Sunday there is a Bronco signing brunch with a special menu, special pricing, and 4-6 retired Broncos. Buffet begins at 11AM. There are 41 holiday parties booked in 21 days. including one in the auditorium for more than 100 people. Saturday evenings are not well attended. They are revising the music time to 5-7 or 8 start earlier. There will be brunch on Dec 22, then the restaurant will be closed Christmas Eve and Day. There will not be a customer appreciation party this year.

Courtney presented that there will not be any building happy hours in December. They have 2 Halloween parties booked and the Frolics dinner. There is a Halloween party, pumpkin carving contest, and pet parade and live music on Thursday, Oct 31. Buffet is \$11.99. Flyers have been distributed. The Thanksgiving buffet menu is an excellent value.

A question was raised about the high number for maintenance hours, and Cormac said it is a number assigned to the restaurant – he does not get to see what it is for.

A profit goal should be in the budget. The focus is on the restaurant being an amenity, not a profit center.

Unfinished Business

a) Motion made by Tom Merges to approve the Facilities Rental Agreement as amended. Seconded by Tom Tomasik . Passed unanimously.

b) Motion made by Deb Smith to approve the Function Sheet. Seconded by Tom Merges. passed unanimously.

c) Motion made by Christa Boehmer to approve the Application for Club. Seconded by Tom B Tomasik. Passed unanimously.

d) Motion made by Tom Merges to approve the Room Rental Fee Schedule. Seconded by Tom Tomasik . Passed unanimously.

e) Motion made by Deb Smith to approve the Class Fee Schedule as amended. Seconded by Tom Tomasik. Passed unanimously.

f) Motion made by Christa Boehmer to approve the Rental and Event Fees Schedule as amended. Seconded by Tom Tomasik. Passed unanimously.

g) Motion made by Jerry Brewster to approve the Restaurant Catering Agreement as amended. Seconded by Tom Merges. Passed unanimously.

h) Motion made by Jerry Brewster to approve the Locker Rental Agreement as amended. Seconded by Christa Boehmer. Passed unanimously.

New Business

Motion made by Tom Merges to change the meeting date and time to the 2nd Thursday of the month at 2:00PM. Seconded by Tom Tomasik. Passed unanimously.

Residents wishing to address the committee on non agenda items:

Jan Friedman, 213, commented that she plays the piano at Rendezvous. It needs tuning but that has been removed from the budget. Cost \$150 approximately. She also noted that the restaurant is a wonderful amenity. She holds very popular wine and art evenings and would like to see them reinstated.

Tom Nugent, 221, wants to determine interest in the construction of a 'shade shed' over the clubhouse parking lot that would have solar panels on top. He distributed a form to determine community interest.

Rita Effler, 232, needed clarification on pricing and limited menu for her building holiday event.

With no further business, meeting adjourned at 2:20 pm.

Next meeting – Thursday, November 14, 2019 2:00pm