



# Heather Gardens METROPOLITAN DISTRICT

**HEATHER GARDENS METROPOLITAN DISTRICT  
BOARD ACTION**

**DATE:** OCTOBER 19, 2023

**MOTION NUMBER:** 1-10-19-23

**MOTION: MOTION TO ADOPT HGMD OFFICIAL WEBSITE**

I move that the Heather Gardens Metropolitan District Board of Directors designate the URL Domain <https://www.HGmetroDist.org>, as the District's official website and posting place for notices of meetings from this date forward pursuant to Sections 24-6-402(2)(c) and 32-1-104.5, C.R.S. Further, in compliance with Section 24-6-402(2)(III), C.R.S., the Board designates the Heather Gardens Clubhouse, 2888 South Heather Gardens Way, Aurora, Colorado, as the public place within the boundaries of the District at which it may post notices of meetings if it is unable to post a notice on the District's official website.

In conjunction with this adoption, I move that the Heather Gardens Metropolitan District Board of Directors approve the agreement with Streamline and approve payment for the setup fee of \$500, and the annual hosting fee of \$2,988.

**ECONOMIC COST TO THE DISTRICT:** \$500 on time set-up fee; \$2,988 annual fee  
**APPROPRIATED BY:** C639 Software & IT

Motion by: Daniel Taylor

Second by:

Rationale: The District has no access to Pitera other than to publish the dates and times of meetings, District documents have been removed from the HG website, and Zoom links are only posted for 7 days. Therefore, the District needs a way to communicate with the community, safeguard and make District documents available to the public, and to store Zoom recordings of meetings permanently. This website has unlimited storage. It is live now, and we will be adding capabilities continually.

Debate: \_\_\_\_\_  
\_\_\_\_\_

Secondary Motion to : \_\_\_\_\_  
Secondary Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

**VOTE:**

	Yes	No
Craig Baldwin	✓	
Rita Effler	✓	
Eloise Laubach	✓	
Robin O'Meara	✓	
Daniel Taylor	✓	
Total	5	

Yes	No

The secondary motion does/does not have a majority and passes/fails.

The main motion does/does not have a majority and passes/fails.

Robin O'Meara  
Robin O'Meara, Secretary  
HGMD Board of Directors

Daniel Taylor  
Daniel J. Taylor, President  
HGMD Board of Directors

# Invoice



**Invoice number** 652EF9CE-0001  
**Date of issue** July 5, 2023  
**Date due** August 4, 2023

## Streamline

United States  
+1 916-238-1811  
support@getstreamline.com

## Bill to

Daniel Taylor - Heather Gardens Metropolitan District  
2888 S Heather Gardens Way  
Aurora, Colorado 80014  
United States  
+1 303-552-7660  
danieltaylor@cotaxatty.com

## \$500.00 USD due August 4, 2023

[Pay online](#)

Description	Qty	Unit price	Amount
Trial period for Streamline Web Member 1m-5m Jul 5 – Aug 1, 2023	1	\$0.00	\$0.00
One-time Website Migration Services Fee Jul 5 – Aug 1, 2023	1	\$500.00	\$500.00
	Subtotal		\$500.00
	Total		\$500.00
	<b>Amount due</b>		<b>\$500.00 USD</b>

Need our W-9 for tax purposes? You can download it at [www.getstreamline.com/w9](http://www.getstreamline.com/w9). Streamline will be adjusting prices effective July 1, 2023, in accordance with the Bureau of Labor Statistics (BLS) Producer Price Index (PPI). Information on pricing can be found at: <https://getstreamline.com/pricing>. Questions? Call our customer hotline at (916) 238-1811 to speak to a friendly human!

### Pay with ACH or wire transfer

Bank transfers, also known as ACH payments, can take up to five business days. To pay via ACH, transfer funds using the following bank information.

Bank name WELLS FARGO BANK, N.A.  
Routing number 121000248  
Account number 40630125062821245  
SWIFT code WFBUS6S

### Pay \$500.00 by check

Make payable to Streamline  
Memo 652EF9CE-0001  
PO Box 207561  
Mail to Dallas, TX 75320-7561

Please enclose a printed copy of this Invoice PDF and use USPS. (Courier services may not deliver to PO Boxes.) Once received, checks are processed within 3 business days.

# Invoice



Invoice number 652EF9CE-0002  
Date of issue August 1, 2023  
Date due August 31, 2023

## Streamline

United States  
+1 916-238-1811  
support@getstreamline.com

## Bill to

Daniel Taylor - Heather Gardens Metropolitan District  
2888 S Heather Gardens Way  
Aurora, Colorado 80014  
United States  
+1 303-552-7660  
danieltaylor@cotaxatty.com

**\$2,988.00 USD due August 31, 2023**

[Pay online](#)

Description	Qty	Unit price	Amount
Streamline Web Member 1m-5m Aug 1, 2023 – Aug 1, 2024	1	\$2,988.00	\$2,988.00
Subtotal			\$2,988.00
Total			\$2,988.00
Amount due			<b>\$2,988.00 USD</b>

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Account number 40630125062821245  
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Paying with check?

Make payable to Streamline

Mail to: PO Box 207561, Dallas, TX 753207561

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**STREAMLINE**

(916) 900-6619

[info@getstreamline.com](mailto:info@getstreamline.com)

[www.getstreamline.com](http://www.getstreamline.com)

## Streamline Platform - Subscription Agreement

CUSTOMER: **Heather Gardens Metropolitan District**

ORDER DATE: **07 / 05 / 2023**

This Software as a Service Agreement ("Agreement") is entered into on the start date listed below, between Streamline (DBA of Digital Deployment, Inc.) with a place of business at 2321 P St, Sacramento, CA 95816 ("Company"), and the Customer listed above ("Customer"). This Agreement incorporates the [Streamline Terms of Service](#). [W9 is available online](#). **Most customers prefer annual billing for convenience, but all subscriptions are cancellable anytime with a written 30-day notice.**

DESCRIPTION OF SERVICES: See Page 2 for an overview of what Streamline Web includes, and for more information please review our [subscription-based website toolkit for local government](#).

### SUBSCRIPTION ORDER:

Name	Price
Streamline Web Member	\$2,988.00

One-Time Migration Costs: **\$500**  
 Invoice Frequency: **Annually**  
 Additional Billing Details: **na**

Order #: **13940633905**  
 Original Order? **Original**  
 Billing Start Date: **08 / 01 / 2023**

Billing Person: Daniel Taylor  
 Billing Address: 2888 S Heather Gardens Way  
 City, State, Zip: Aurora, Colorado 80014

Phone: 303-552-7660  
 Email: danieltaylor@cotaxatty.com

### Streamline:

Name: Jacob Erickson  
 Title: Special District Manager  
 Date: 07 / 05 / 2023  
 Signature: *Jacob Erickson*

### Customer:

Name: Daniel Taylor  
 Title: President HGMD  
 Date: 07 / 05 / 2023  
 Signature: *Daniel Taylor*



## What Your Subscription Includes



### Technology

- **Easy-to-use website tool allows you to control your content** - no more waiting on a vendor or IT.
- **Built-in ADA compliance** (the platform is fully accessible out of the “box”).
- **State-specific transparency dashboard** with checkpoints for all posting requirements.
- **Meeting dashboard with agenda reminders**, one-click agenda and minute upload that takes seconds.
- **Ongoing improvements** to existing features included at no cost - your software will never be out of date.



### Setup and Training

- **Multiple options** for initial site build and migrating existing content.
- **Introduction to your state requirements** so you know what needs to be posted.
- **Training** for anyone on your staff via remote meeting to help you learn the system.
- **Free domain** included (acmemud.specialdistrict.org) or connect your own custom domain / web address.
- **Free SSL security certificate** so that your site is served over https and visitors are protected.



### Ongoing Support

- **Unlimited support** is included for anyone on your staff responsible for updating the website.
- **Support system is built into your website** - get help with the click of a button.
- **Unlimited hosting** of content and files so you never have to “upgrade” your account.
- **Extensive knowledge base** of how-to articles and getting started guides are available 24/7.
- **Can't figure out how to send your question? That's ok, you'll have our technical support number, too.**

**And if (when) your state passes additional website mandates, Streamline Web will be updated to help you comply as effortlessly as possible.**

# Signature Certificate

Reference number: RU33Z-VHKMR-SQZVI-IPZFU

Signer	Timestamp	Signature
<b>Daniel Taylor</b> Email: danieltaylor@cotaxatty.com Shared via link  Sent: 05 Jul 2023 19:11:03 UTC Viewed: 05 Jul 2023 19:13:52 UTC Signed: 05 Jul 2023 19:17:33 UTC		 IP address: 67.190.165.11 Location: Denver, United States
<b>Jacob Erickson</b> Email: jacob@getstreamline.com  Sent: 05 Jul 2023 19:11:03 UTC Viewed: 05 Jul 2023 19:11:04 UTC Signed: 05 Jul 2023 19:40:09 UTC		 IP address: 67.58.245.142 Location: Sacramento, United States

Document completed by all parties on:  
05 Jul 2023 19:40:09 UTC

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Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.

