To:

Daniel Taylor, President

Heather Gardens Metropolitan District

September 14, 2023

From:

Rita Effler, Chair HGMD Clubhouse Committee

Daniel:

As a result of our committee meeting on Tuesday September 12, I have been asked to bring the following to your attention as the liaison with Management.

1. Ask that Management direct the Fruit Shak to set up over by the enclosed garages on Parking Structure 1.
2. Ask Management to direct all employees to park either near the enclosed garages on Parking Structure 1 or in the area provided in the Building 250 parking area.
3. Arrange for/and install signage directing Pickleball/Tennis/Court /Golf players to use the lot at Building 250.
4. Provide lists of fees for activities, room rentals, drop-in swimming, ping pong, billiard etc for discussion and consideration.
5. Obtain spreadsheets for revenue/expenses activities, dances, events, etc.
6. Obtain line-item Capital Reserves Proposed expenses for 2024.
7. Check on the Warranty for the new Billiards table—wrinkled felt. Balls do not bank correctly.
8. Arrange for leveling of the tables.
9. Either provide new chairs that reach the chair railing or install a chair railing at the height of the chairs. Repair wall and re-Paint as necessary. Several chairs are “missing”.
10. Purchase a small vacuum handheld (dirt devil) for cleaning the felt.